

KENYA OPERATIONS CENTRE**CASH ADVANCE STATEMENT****Statement of cash advance as of 31st December 2009**

Cash requirements for 1st January to 30th June 2010 **US\$ 737,453.14**

Name of co-operating agency/
Supporting organization UNOPS AFO
Project No. - UNEP GFL-2328-2731-4957 (GF/6030-06-13)
Project No. - UNOPS 00053885
Project title Addressing Transboundary Concerns in the Volta River Basin
and its Downstream Coastal Area

I. Cash statement

1. Opening cash balance as of 1st January 2010 US\$ 76,290.90

2. Add: cash advances received:

| Date | Amount |
|---------------------------------|-------------------|
| 31 st July 2007 | US\$ 230,000.00 |
| 20 th September 2008 | US\$ 1,279,112.00 |

3. Total cash advanced to date **US\$ 1,509,112.00**

4. Less: total Expenditures 2007 US\$ (38,250.00)
Less: total Expenditures 2008 US\$ (734,975.26)
Less: total Expenditures 2009 US\$ (659,595.84)
Total Expenditures US\$ (1,432,821.10)

5. Closing cash balance as of 31st December 2009 US\$ (76,290.90)

II. Cash requirements forecast

6. Estimated disbursements from 1st January to
30th June 2010 US\$ 737,453.14

7. Less: closing cash balance (see item 5, above) US\$ (76,290.90)

8. Total cash requirements for the
1st and 2nd quarters for 2010 **US\$ 661,162.24**

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KEOC, UNOPS/AFO

Request approved by Bahaa Al-Asad
Bahaa Al-Asad, Head of Programme
KEOC, UNOPS/AFO



Project No: 53885
 Project Name: Addressing Transboundary Concerns in the Volta River Basin and its Downstream Coastal Areas
 Executing Agency: UNOPS

| UNEP BUDGET LINE/OBJECT OF EXPENDITURE | | 2009 US\$ | | | 2010 US\$ | |
|--|--|-----------|-------------|-------------|-----------------|----------------|
| | | Budget | Expenditure | Balance | Original Budget | Revised Budget |
| 10 | PROJECT PERSONNEL COMPONENT | | | | | |
| 1100 | Project Personnel w/m | | | | | |
| 1101 | Regional Project Coordinator 48 (w/m) | 167,592 | 148,608.52 | 18,983.31 | 174,295.50 | 193,278.81 |
| 1102 | Scientific and Information Officer 48 (w/m) | 118,619 | 110,779.26 | 7,839.66 | 124,023.99 | 131,863.65 |
| 1199 | Sub-Total | 286,211 | 259,387.78 | 26,822.97 | 298,319.49 | 325,142.46 |
| 1200 | Consultants w/m | | | | | |
| 1206 | Consultant to support VBA for the preparation and signature of protocol on data sharing with riparian countries (including travel and DSA for the consultant) | | | | 8,000.00 | 8,000.00 |
| 1207 | National consultant for the activity: Update and complete the transboundary diagnostic analysis document (30 days per country) | | | | 36,000.00 | 36,000.00 |
| 1208 | Task Team in support to national consultant for the activity: Update and complete the transboundary diagnostic analysis document: 2 Thematic Experts per country (lump sum of 2000\$ per expert per country) | | | | 24,000.00 | 24,000.00 |
| 1210 | Regional consultant for the activity: Update and complete the transboundary diagnostic analysis document: TDA Coordinator (50 days +travel) | 12,333 | 25,000.00 | (12,666.67) | 24,666.67 | 12,000.00 |
| 1211 | Regional consultant for the activity: Update and complete the transboundary diagnostic analysis document:Water Resources Expert (30 days +travel) | 5,667 | 12,000.00 | (6,333.33) | 11,333.33 | 5,000.00 |
| 1212 | Regional consultant for the activity: Update and complete the transboundary diagnostic analysis document:Ecosystem Expert (25 days +travel) | 5,000 | 10,000.00 | (5,000.00) | 10,000.00 | 5,000.00 |
| 1213 | Regional consultant for the activity: Update and complete the transboundary diagnostic analysis document: Socio-economic Development Expert (20 days +travel) | 4,333 | 8,000.00 | (3,666.67) | 8,666.67 | 5,000.00 |
| 1214 | Regional consultant for the activity: Update and complete the transboundary diagnostic analysis document: Governance Expert (30 days +travel) | 5,667 | 8,000.00 | (2,333.33) | 11,333.33 | 9,000.00 |
| 1218 | Contract for Project Task Force Members for the review of TDA and SAP documents | | | - | 11,000.00 | 11,000.00 |
| 1299 | Sub-Total | 33,000 | 63,000.00 | (30,000.00) | 145,000.00 | 115,000.00 |
| 1300 | Administrative support w/m | | | | | |
| 1301 | Admin. Ass. 44 (w/m) | 10,486 | 9,835.36 | 650.53 | 10,905.33 | 11,555.86 |
| 1302 | Secretary Salary 44 (w/m) | 9,665 | 9,085.69 | 579.10 | 10,051.38 | 10,630.48 |
| 1399 | Sub-Total | 20,151 | 18,921.05 | 1,229.63 | 20,956.71 | 22,186.34 |
| 1600 | Travel on official business (above staff) | | | | | |
| 1601 | Travel of PMU staff for the activity: Identify linkages, establish and implement cooperation agreements with: GCLME and other GEF IAs, other Sahel basin projects and complementary projects in the region (For 2009: Mano River and Lake Tchad, Visit the GEF Okavango, Mekong River Basin, Danub RB) | 5,000 | 4,853.23 | 146.77 | 12,000.00 | 12,146.77 |
| 1603 | Travel of PMU staff for the activities: Organise national training sessions on IRB management for personnel in the key institutions (1 session per country) | | | - | 3,000.00 | 3,000.00 |
| 1604 | Travel of PMU staff for the activity: Organise at national level, awareness raising campaigns on IRB management for stakeholders(1 session per country) | | | - | 3,000.00 | 3,000.00 |
| 1605 | Travel of PMU staff for the activity: Organize 6 workshops at country level with stakeholders and national institutions as input to the TDA elaboration | | 10,325.21 | (10,325.21) | 3,000.00 | (7,325.21) |
| 1607 | Travel of PMU staff for the activity: Prepare the TDA document | | | - | 10,000.00 | 10,000.00 |
| 1614 | Travel for the activity: Implement the demonstration project No 1 | | 6,352.20 | (6,352.20) | 5,000.00 | (1,352.20) |
| 1615 | Travel for the activity: Implement the demonstration project No 2 | | 5,632.02 | (5,632.02) | 5,000.00 | (632.02) |
| 1616 | Travel for the activity: Implement the demonstration project No 3 | | 2,652.88 | (2,652.88) | 5,000.00 | 2,347.12 |

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| UNEP BUDGET LINE/OBJECT OF EXPENDITURE | | | 2009 US\$ | | | 2010 US\$ | |
|--|--|---------|------------|-------------|------------|-----------------|----------------|
| | | | Budget | Expenditure | Balance | Original Budget | Revised Budget |
| 1618 | Participation to International and regional forum (For 2009: GEOSS African Water Cycle Symposium, 5th World Water Forum, Turkey, World Water Week, GEF, One scientific meeting on Transboundary river basin, VBA Technical Committee meeting etc.) | 30,000 | 29,547.30 | 452.70 | 15,000.00 | 15,452.70 | |
| 1699 | Sub-Total | 35,000 | 59,362.84 | (24,362.84) | 61,000.00 | 36,637.16 | |
| 1999 | Component Total | 374,361 | 400,671.67 | (26,310.24) | 525,276.20 | 498,965.96 | |
| 20 | SUB-CONTRACT COMPONENT | | | | | | |
| 2200 | Sub-contracts (MoU's/LA's for non-profit supporting organizations) | | | | | | |
| 2201 | MOAs with Benin government | 9,375 | 8,906.00 | 469.00 | 9,375.00 | 9,844.00 | |
| 2202 | MOAs with Burkina Faso government | 9,375 | 4,453.00 | 4,922.00 | 9,375.00 | 14,297.00 | |
| 2203 | MOAs with Côte d'Ivoire government | 9,375 | 8,985.04 | 389.96 | 9,375.00 | 9,764.96 | |
| 2204 | MOAs with Ghana government | 9,375 | | 9,375.00 | 9,375.00 | 18,750.00 | |
| 2205 | MOAs with Mali government | 9,375 | 8,897.00 | 478.00 | 9,375.00 | 9,853.00 | |
| 2206 | MOAs with Togo government | 9,375 | | 9,375.00 | 9,375.00 | 18,750.00 | |
| 2207 | MOA with partner for Demo Project 1 | | | - | 51,050.00 | 51,050.00 | |
| 2208 | MOA with partner for Demo Project 2 | | 5,234.26 | (5,234.26) | 108,700.00 | 103,465.74 | |
| 2209 | MOA with partner for Demo Project 3 | | 7,079.55 | (7,079.55) | 139,200.00 | 132,120.45 | |
| 2211 | LOA with UCC Water | | | - | 25,000.00 | 25,000.00 | |
| 2299 | Sub-Total | 56,250 | 43,554.85 | 12,695.15 | 380,200.00 | 392,895.15 | |
| 2999 | Component Total | 56,250 | 43,554.85 | 12,695.15 | 380,200.00 | 392,895.15 | |
| 30 | TRAINING COMPONENT | | | | | | |
| 3200 | Group training (study tours, field trips, workshops, seminars, etc) | | | | | | |
| 3201 | Organise national training sessions on IRB management for personnel in the key institutions (1 session per country) | | | - | 15,000.00 | 15,000.00 | |
| 3202 | Organise at national level, awareness raising campaigns on IRB management for stakeholders (1 campaign per country) | | | - | 15,000.00 | 15,000.00 | |
| 3203 | Support and co-organise the celebration of international water or environment events in riparian | 5,000 | 5,292.89 | (292.89) | 10,000.00 | 9,707.11 | |
| 3204 | Training of national partners on UNOPS procedures | 12,000 | 11,817.69 | 182.31 | | 182.31 | |
| 3205 | Support a regional training session on the Volta Basin Clearinghouse System (Including PMU and UNEP/DEWA staff cost for the installation the server, ARGIS, design and initial population of the database) | | | - | 52,000.00 | 52,000.00 | |
| 3207 | Support the organisation of VBA Programming workshop (including consultants for the finalisation of the VBA strategic plan) | 34,000 | 25,019.27 | 8,980.73 | | 8,980.73 | |
| 3299 | Sub-Total | 51,000 | 42,129.85 | 8,870.15 | 92,000.00 | 100,870.15 | |
| 3300 | Meetings/conferences (give title) | | | | | | |
| 3301 | 5 Project Steering committee meetings | | | - | 40,000.00 | 40,000.00 | |
| 3307 | Organize starting regional TDA starting workshop with national, regional and international institutions and stakeholders (part of the budget allocated for the PSC Meeting will also be used) | 51,000 | 49,425.79 | 1,574.21 | | 1,574.21 | |
| 3307 | Organize TDA causal chain analysis workshop with the VBA, TDA national and regional consultants | | | - | 34,000.00 | 34,000.00 | |
| 3308 | Organise 4 thematic TDA groups discussions per country | | | - | 12,000.00 | 12,000.00 | |
| 3309 | Organize TDA starting/validation workshops at country level with stakeholders and national institutions (TDA: 6*2 validation workshops) | | | - | 60,000.00 | 60,000.00 | |
| 3310 | Organize validation regional workshop with national, regional and international institutions and stakeholders (TDA) | | | - | 45,000.00 | 45,000.00 | |
| 3317 | Contribute and participate to the development of IWRM Action Plan in Benin, Togo and Côte d'Ivoire to ensure that transboundary issues are addressed | | | - | 10,000.00 | 10,000.00 | |
| 3399 | Sub-Total | 51,000 | 49,425.79 | 1,574.21 | 201,000.00 | 202,574.21 | |
| 3999 | Component Total | 102,000 | 91,555.64 | 10,444.36 | 293,000.00 | 303,444.36 | |
| 40 | EQUIPMENT & PREMISES COMPONENT | | | | | | |
| 4100 | Expendable equipment (items under (\$1,500 each, for example) | | | | | | |
| 4101 | Office supplies (including Toners for printers, Fax, photocopier,...) | 3,831 | 2,758.24 | 1,072.77 | 3,831.01 | 4,903.77 | |
| 4102 | Library acquisitions | 500 | 406.15 | 93.85 | 1,500.00 | 1,593.85 | |
| 4103 | Computer Software+ software for the Volta Basin Clearinghouse System | 25,000 | 7,641.39 | 17,358.61 | 4,114.00 | 21,472.61 | |
| 4199 | Total | 29,331 | 10,805.78 | | 9,445.01 | | |

IPA

| UNEP BUDGET LINE/OBJECT OF EXPENDITURE | | 2009 US\$ | | | 2010 US\$ | |
|--|---|-----------|-------------|-------------|-----------------|----------------|
| | | Budget | Expenditure | Balance | Original Budget | Revised Budget |
| 4200 | Non-expendable equipment (computers, office equip, etc) | | | | | |
| 4201 | Computer Hardware (Inc. 2 Laptop, copier, serveur) | 25,099 | 4,000.00 | 21,099.00 | | 21,099.00 |
| 4202 | Office Equipment | 500 | 445.21 | 54.79 | 500.00 | 554.79 |
| 4203 | Project Vehicle | | | - | 42,000.00 | 42,000.00 |
| 4204 | Digital Video/Camera | 500 | 434.40 | 65.60 | | 65.60 |
| 4299 | Sub-Total | 26,099 | 4,879.61 | 21,219.39 | 42,500.00 | 63,719.39 |
| 4300 | Premises (office rent, maintenance of premises, etc) | | | | | |
| 4301 | Office Maintenance+Electricity | 2,300 | 1,739.41 | 560.59 | 2,000.00 | 2,560.59 |
| 4399 | Sub-Total | 2,300 | 1,739 | 561 | 2,000 | 2,561 |
| 4999 | Component Total | 57,730 | 17,424.80 | 21,779.98 | 53,945.01 | 66,279.98 |
| 50 | MISCELLANEOUS COMPONENT | | | | | |
| 5100 | Operation and maintenance of equip. (example shown below) | | | | | |
| 5101 | Rental & maint. of computer equip. | 2,000 | 855.31 | 1,144.69 | 2,000.00 | 3,144.69 |
| 5102 | Rental & maint. of copiers | 1,000 | 972.22 | 27.78 | 1,000.00 | 1,027.78 |
| 5103 | Repair & maint. of vehicles & insurance | | | - | 8,000.00 | 8,000.00 |
| 5104 | Rental & maint. of other office equip | 500 | | 500.00 | 500.00 | 1,000.00 |
| 5105 | Rental of meeting rooms & equip. | | | - | | - |
| 5199 | Sub-Total | 3,500 | 1,827.53 | 1,672.47 | 11,500.00 | 13,172.47 |
| 5200 | Reporting costs (publications, maps, newsletters, printing, etc) | | | | | |
| 5201 | Document project implementation and communicate results through publications, regional and internal reports, project newspaper and project website including translation | 36,889 | 22,390.55 | 14,498.45 | 60,000.00 | 74,498.45 |
| 5202 | Document lessons learned from the 3 demonstration projects documented and incorporate them in SAP and APNP VRB documents | | | - | | - |
| 5299 | Sub-Total | 36,889 | 22,390.55 | 14,498.45 | 60,000.00 | 74,498.45 |
| 5300 | Sundry (communications, postage, freight, clearance charges, etc) | | | | | |
| 5301 | Communication | 4,000 | 3,348.50 | 651.50 | 4,000.00 | 4,651.50 |
| 5303 | Unspecified | 3,000 | 2,668.24 | 331.76 | 3,000.00 | 3,331.76 |
| 5399 | Sub-Total | 27,000 | 6,016.74 | 20,983.26 | 7,000.00 | 27,983.26 |
| 5500 | Evaluation (consultants fees/travel/ DSA, admin support, etc. internal projects) | | | | | |
| 5501 | Evaluation of the implementation of the 3 demonstration projects | | | - | 15,000.00 | 15,000.00 |
| 5502 | Evaluation costs (overall project: Mid term evaluation, mid term review, final evaluation) | | | - | 40,000.00 | 40,000.00 |
| 5599 | Sub-Total | 0 | | - | 55,000.00 | 55,000.00 |
| 5999 | Component Total | 67,389 | 30,234.82 | 37,154.18 | 133,500.00 | 170,654.18 |
| | UNDP Charges | | 5,943.99 | (5,943.99) | | (5,943.99) |
| | Allocable Costs | | 1,083.88 | (1,083.88) | | (1,083.88) |
| | Component Total | | 7,027.87 | (7,027.87) | | (7,027.87) |
| | TOTAL COSTS | 657,730 | 590,469.65 | 55,763.43 | 1,385,921.21 | 1,432,239.63 |
| | Project Execution Costs -UNOPS (8%) | 52,618 | 69,126.19 | (17,427.55) | 88,965.08 | 92,690.55 |
| | GRAND TOTAL COSTS | 710,349 | 659,595.84 | 38,335.88 | 1,474,906.28 | 1,524,930.18 |

Please note that the UNOPS fee has exceeded by 21,888.62 which was due to advance billing based on projected deliverables. Since the projections were not met, thus the over expenditure. Kindly note that this will be recovered in 2010 (already included in the report).

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