
South Pacific Regional Environment Programme



**Sixth
SPREP
Meeting**

Held on
20 - 22 September 1993
in **Suva, Fiji**

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Meeting Report

Agenda Item 1: Official Opening

1. The Sixth SPREP Meeting (formerly called the Intergovernmental Meeting) was convened in Suva, Fiji, on 20-22 September 1993. Representatives of the following SPREP member countries and territories attended: American Samoa, Australia, Cook Islands, Federated States of Micronesia, Fiji, France, French Polynesia, Kiribati, Nauru, New Caledonia, New Zealand, Niue, Papua New Guinea, Solomon Islands, Tokelau, Tonga, Tuvalu, United States of America, and Western Samoa. Advisers also attended from the Economic and Social Commission for Asia and the Pacific (ESCAP), the Forum Secretariat, the South Pacific Commission (SPC) and the United Nations Environment Programme (UNEP). Observers from a range of regional, international and non-government organisations were also present. A list of participants is attached as Annex 1.

2. The representative of Western Samoa, as outgoing Chairperson, called the Meeting to order and introduced the Hon. Militoni Leweniqila, Minister for Housing, Urban Development and Environment of the Republic of Fiji, who officially opened the Meeting. In welcoming delegates to the Sixth SPREP Meeting, the Minister referred to the significance, at this time in SPREP's existence, of the successful negotiation of the Agreement Establishing SPREP. The Minister was pleased to inform the Meeting that Fiji was now ready to ratify the Agreement and hoped that other signatories would follow suit.

3. The Minister referred to the importance of SPREP's Corporate Plan in defining clearly members' expectations and their cost-effective implementation. Further, the Minister referred to the enormity of the task ahead of SPREP as it spearheaded, coordinated and complemented national activities to control population growth, clean up the environment and make economic policy adjustments in line with sustainable development. He referred specifically to the need for Pacific islands to undertake their own environmental protection activities without awaiting outside assistance. As well, he called on them to act collectively to tackle global issues such as ozone depletion, climate change, sea level rise, biodiversity depletion and to press for a more serious commitment from industrialised nations to address these global concerns.

4. In concluding, the Minister acknowledged with sadness the absence of Guam and hoped that it would be possible for Guam to rejoin SPREP, for it was the very diversity that gave birth to SPREP, together with its unity, that was SPREP's strength.

5. The representative of Niue, the Hon. Terry Coe, Minister for Agriculture, Fisheries and Forestry, Posts and Telecommunications, Public Works and Business Sector Relations, responded to the Minister's opening speech which had effectively set the tone for deep and fruitful discussions. On behalf of the Meeting, he thanked the Government of Fiji for hosting this Meeting at short notice.

6. The Director of SPREP thanked member countries and territories for their efforts, goodwill and understanding in successfully concluding the Agreement Establishing SPREP. This gave testimony to the importance placed on SPREP in particular and environmental issues in general. He expressed regret, however, that Guam had withdrawn from active participation and sought a mandate from the Meeting to continue to encourage Guam to return.

7. The Director referred the Meeting to the ambitious agenda and highlighted those items that required more urgent attention, namely: the Corporate Plan; the integrated work programme and budget; financial aspects and constraints (including a proposal to set up a reserve fund with surplus funds available from the Project Management and Primary Functions Budgets for 1992); new headquarters proposal; Global Conference on Sustainable Development of Small Island Developing States; and language services.

8. He acknowledged with gratitude the work and efforts of the 1992/1993 IGM Chair, the Government of Western Samoa, which assisted SPREP during the transition period; the Government of Australia which provided the resources to meet the Secretariat's costs for this Meeting and the Government of Fiji which hosted the Meeting at very short notice. Further, he acknowledged with thanks financial contributions from the Governments of Papua New Guinea and Australia towards the fund which assisted participation of small island member states at the Meeting. Thanks were also extended to donors and collaborating agencies for their valuable and consistent support and to the staff for their untiring efforts, dedication and commitment. The Meeting was invited to preview the SPREP corporate video, *For Our Children*.

Agenda Item 2: Appointment of Chairperson

9. The representative of Fiji was appointed as Chairperson.

Agenda Item 3: Adoption of Agenda and Working Procedures

10. The Agenda was adopted and is attached as Annex 2. The working hours of the Meeting were agreed as proposed by the Secretariat and three sub-committees were established as follows:

- **Meeting Report Drafting Sub-committee** comprising Australia, France, New Zealand, Papua New Guinea, Solomon Islands, United States of America and Western Samoa, with France as Chair.
- **Work Programme/Budget/Corporate Plan Sub-committee** comprising Australia, Fiji, France, French Polynesia, Niue, Republic of Marshall Islands, Tuvalu and United States of America, with French Polynesia as chair. The report of this Sub-committee to the Meeting is attached as Annex 3.
- **Legal Sub-committee** to examine SPREP Meeting Rules of Procedure, Provisional Terms of Reference for the Director, Plenipotentiary Meeting Record, and a communication from Palau; this Sub-committee comprised Australia, Federated States of Micronesia, France, Nauru, Papua New Guinea, Solomon Islands, United States of America and Western Samoa, with Nauru as Chair.

Each sub-committee was opened to any other delegate wishing to participate.

Agenda Item 4: Matters Arising from the Fifth SPREP Meeting

11. A report on the status of matters arising from the Fifth SPREP IGM was presented by the Secretariat (WP2) outlining action taken on specific agenda items. The Meeting **noted** this report.

Agenda Item 5: SPREP - Director's Overview

12. The Director presented an Overview (WP3) of institutional, policy, finance and work programme developments in SPREP during 1992-1993 and called upon the Meeting to offer suggestions on future directions.

13. In his Overview, the Director referred to the finalisation of the Agreement Establishing SPREP at the Plenipotentiary Meeting in Apia in June 1993, which was a major accomplishment for SPREP member governments and a milestone in the evolution of SPREP itself. The Agreement would come into force when ratified by ten signatories.

14. Other **Institutional** matters raised by the Director included: SPREP's Corporate Plan; review of terms and conditions of staff; frequency of SPREP Meetings; staff recruitment and departures; language services; and headquarters proposals.

15. **Policy** matters included: Focal points; MOUs with international organisations and other bodies; and SPREP's successful request to the United Nations to obtain observer status with the Sustainable Development Commission.

16. **Finance** matters included: Secretariat cash flow problems associated with the voluntary nature of member contributions; new finance system; and fundraising efforts.

17. **Work Programme** matters included: refinement of SPREP's Work Programme formulation process focusing on national priorities, especially as outlined in the National Environmental Management Strategies (NEMS); integration of SPREP's Work Programme with its annual budget; assistance to grassroots NGOs; coordination of activities with other regional organisations through the South Pacific Organisations Coordinating Committee (SPOCC); post-UNCED activities (eg preparation for the Global Conference on Sustainable Development of Small Island States [GCSDSIS] in Barbados, 1994 and Capacity 21 funding proposal); appropriate environmental management infrastructures and training within national governments; commencement of the South Pacific Biodiversity Conservation Programme (SPBCP); Fifth South Pacific Conference on Nature Conservation, Tonga, October 1993; and the Radio Australia/SPREP/PRN "One World Project."

18. The Meeting **noted** the developments outlined in the Director's Overview and congratulated the Secretariat, both on the quality of Meeting papers and their timely distribution. The Meeting also requested the Secretariat to submit to the next SPREP Meeting a paper on the issue of the frequency of future SPREP Meetings.

Agenda Item 6: Institutional and Policy Matters

Agenda Item 6.1: SPREP Agreement

19. The Secretariat presented its paper (WP.4) outlining the outcome of the negotiations on the SPREP Agreement and the situation with regard to Guam.

20. The Plenipotentiary Meeting held in Apia, Western Samoa, on 14-16 June 1993, had resulted in the successful conclusion of an **Agreement Establishing the South Pacific Regional Environment Programme** and a **Final Act**. Both the Agreement and the Final Act had been signed by Fiji, France, Kiribati, Republic of the Marshall Islands, Nauru, Niue, Solomon Islands, Tuvalu, United States of America, Vanuatu and Western Samoa. The Agreement had been initialed and the Final Act signed by Papua New Guinea and the Final Act only had been signed by Australia, Cook Islands, New Zealand and Tonga. Ten instruments of ratification were required to be placed with the Depositary, the Government of Western Samoa, for the Agreement to enter into force. Following the conclusion of the Plenipotentiary Meeting, the Governor of Guam had announced that the Territory would no longer participate in SPREP Meetings, effectively withdrawing from membership. At the 24th South Pacific Forum in Nauru, in August 1993, the Federated States of Micronesia and New Zealand signed the SPREP Agreement.

21. The representative of Western Samoa announced to the Sixth SPREP Meeting that his Government had ratified the Agreement Establishing SPREP on 16 September 1993. The representative of Australia signed the Agreement at this Meeting and hoped to ratify as soon as possible. As indicated by the Minister for Housing, Urban Development and Environment of the Republic of Fiji in his opening statement, Fiji was ready to ratify the Agreement.

22. At the Sixth SPREP Meeting the Government of Palau, although unable to attend, transmitted a message requesting the Meeting to consider Palau's position relating to SPREP membership in light of a prospective change in political status which would eventuate upon entry into force of a Compact of Free Association between the Republic of Palau and the United States of America. The Meeting referred this matter to the Legal Sub-committee. Concern was expressed by the representative of the United States that these issues were of internal concern to the US government.

23. The Meeting **approved** the text of a letter to be sent by the Chairperson of the Sixth SPREP Meeting to the Government of Palau in response to its message. This is attached as Annex 4, together with the letter under reply.

24. The Sixth SPREP Meeting **noted** the successful outcome of the Agreement negotiations and **directed** the Secretariat to continue its efforts to encourage Guam to resume full membership of SPREP. It **approved** a holiday for the SPREP Secretariat on 16 June each year in commemoration of the conclusion of the negotiation of the SPREP Agreement.

25. The Meeting **agreed** that the Secretariat's version of the Plenipotentiary Meeting Record (WP.4/Att.2) and the revised version submitted by the United States to the Legal Sub-committee be merged by the Secretariat and circulated to SPREP members for comment prior to submission to the Seventh SPREP Meeting for approval.

Agenda Item 6.2: Corporate Plan

26. A draft Corporate Plan 1993-1997 for SPREP was presented as an attachment to the Secretariat's paper (WP.5). The Plan incorporated the views of member governments that it should provide for a lean organisation appropriate to the region's cultural and economic circumstances, and embody modern management principles, including a flat hierarchy and delegation of responsibility as far as possible, while ensuring that the SPREP Meeting retained overall control.

27. The draft Plan, produced by Mr Savenaca Siwatibau, was first considered at the Fourth IGM in July 1991 and revised and tabled at the Fifth IGM in September 1992. This latter meeting considered it premature to finalise the Plan in the absence of an Agreement Establishing SPREP and agreed that it be deferred for consideration at the Sixth SPREP Meeting.

28. The Corporate Plan was referred to the **Work Programme/Budget/Corporate Plan Sub-Committee** which was requested to take into account the following points:

- consistency between the Corporate Plan and the Agreement Establishing SPREP;
- linkage between the objectives in the Corporate Plan and the SPREP Action Plan, Work Programme and Budget and inclusion of performance indicators;
- the need to identify more effective mechanisms for the development and implementation of the Action Plan;
- the need to recast the document to tighten up the list of goals for the organisation and update the overview to reflect recent developments;
- administration charges to reflect actual administrative costs of particular projects as determined between donors and the Secretariat;
- there was no need for the establishment of a Executive Committee of the SPREP Meeting for the time being; instead use could be made of communication through SPREP Focal Points or, if the occasion demanded, Special Meetings.
- the difficulty of "assessed" rather than "voluntary" contributions for some governments;
- reflection of the United Nations Environment Programme (UNEP) contribution to the development of SPREP; and
- deletion of job descriptions from the document.

29. The Sub-committee reported and the Meeting **agreed** that the Corporate Plan be revised by the Secretariat and circulated as a draft to members as soon as practicable. Further, it was **agreed** that the revision of the Corporate Plan follow the guidelines in Annex 3. The Meeting also **agreed** that the Secretariat be authorised to seek approval of the revised Corporate Plan from members out-of-session with a view to publishing it before the Seventh SPREP Meeting as the provisional Corporate Plan.

30. The United States encouraged the Secretariat to make maximum use of technical expertise and assistance available from within the institutions and organisations working in the region. This mechanism had been agreed at the Fifth IGM. The United States emphasized that the extent of such assistance could be effectively assessed through a Technical Meeting incorporating discussion of activities across several Work Programme areas.

Agenda Item 6.3: IGM Rules of Procedure

31. The Secretariat tabled **Provisional Rules of Procedure for SPREP Meetings** as an attachment to WP.6. These had previously been submitted to the Fourth and Fifth IGMs.

32. The Meeting noted that there were inconsistencies between the Provisional Rules of Procedure and the Agreement Establishing SPREP and requested the Legal Sub-committee to provide guidance to the Secretariat to assist it in re-drafting the Rules of Procedure prior to re-submission to the Seventh SPREP Meeting.

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33. Matters which the Meeting requested the Legal Sub-committee to consider were as follows:
- the possible need, in future, to amend Reference to the SPREP Meeting convening "annually", although this would remain unchanged for the next few years (Rule 4, paragraph 1);
 - procedure for choice of Chairperson (Rules 16 para 1);
 - reference in Rules 16-19 to a "Vice-Chairperson"; and
 - host country contribution to Secretariat costs associated with SPREP Meetings, where Meetings were held away from SPREP Headquarters.
34. The Chairman of the Legal Sub-committee reported that the Sub-committee had comprehensively revised the draft Rules of Procedure which would be circulated to members of the Legal Sub-committee for consideration prior to submission to the Seventh SPREP Meeting.
35. The Meeting **noted** and **endorsed** this course of action.

Agenda Item 6.4: Permanent Headquarters

36. At the Fifth IGM, delegates had expressed appreciation to the Government of Western Samoa for making available an excellent site for a permanent headquarters complex and directed the Secretariat to pursue arrangements for funding.
37. The Secretariat informed the Meeting of its activities in pursuit of funding for the headquarters complex through the European Community (EC) and Japan. Also, with financial assistance provided by Australia, and fieldwork by Western Samoa's Department of Lands, Survey and the Environment, a topographical survey of the site had been completed. Again with assistance from Australia, using a design brief prepared by the Secretariat, a Master Plan for the development of the site was prepared by Consulting Engineers, Ove Arup and Partners, of Sydney. The Master Plan was presented by a representative of Ove Arup and Partners, Mr Peter Thompson.
38. The Meeting endorsed Option A of the Master Plan as a guide for the Secretariat to assist in efforts to obtain funding for the new headquarters proposals.
39. The United States expressed reservation on incorporating proposals for a pool and tennis court in a Master Plan which would be used to solicit funds from donors.

Agenda Item 6.5: Appointment of Director

40. The Meeting discussed in depth the reappointment of the present Director then unanimously decided to reappoint the present Director for another 3 years from January 1994.
41. In making its decision, the Meeting noted the leadership qualities of Dr Fuavao and the excellent services he had provided to member countries as Director of SPREP. The Meeting also noted that the organisation was still in the midst of developing its institutional arrangements, while at the same time responding to the heavy demands required of it. The continuity that Dr Fuavao would provide was therefore crucial to the organisation and the members it served.
42. The Meeting resolved to recommend to the Secretary-General of the SPC the reappointment of Dr Vili Fuavao as Director of SPREP for three years starting from the end of his present extension. Following a resolution from French Polynesia, the Conference noted the initiative of the Secretary-General of the SPC; registered the official support from the government of Tonga for the candidature of Vili Fuavao; decided accordingly to recommend to the Secretary-General of the SPC the reappointment of Vili Fuavao as Director. This resolution was supported unanimously by all members.
43. The Meeting also decided that the Legal Sub-committee be given the task of devising rules and procedures to govern future appointments. The chairman of the Legal Sub-committee reported that guidelines for draft rules relating to appointment procedures for the Director had been formulated by the Sub-committee and would be circulated to members for consideration at the Seventh SPREP Meeting.
44. The Meeting **noted** this advice and requested the Secretariat to table Rules of Procedure for Appointment of the Director of SPREP at the Seventh SPREP Meeting.

Agenda Item 6.6: Terms of Reference for Director

45. The Fifth IGM had agreed that Terms of Reference for the Director of SPREP should be adopted on a provisional basis pending finalisation of the Agreement Establishing SPREP. Because the Agreement was finalised in June 1993, and would enter into force after receipt by the Depository of ten ratifications, the Secretariat had referred the provisional Terms of Reference to the Sixth SPREP Meeting for approval.

46. The Terms of Reference for the Director were **adopted** with amendments from the Legal Sub-committee as follows:

"IV PERFORMANCE OF DUTIES DURING ABSENCE OR VACANCY

12. In the event that the position of Director becomes vacant, the Director's functions and powers shall be exercised by the Deputy Director according to the instructions of the Chairperson of the SPREP Meeting."

and are attached as Annex 5.

Agenda Item 6.7: Language Services

47. The Fifth IGM had requested the Secretariat to take the necessary action to resolve the issue of language services and to report again to the Sixth SPREP Meeting.

48. The Secretariat informed the Meeting that, following the Fifth IGM, it had invited submissions from interested parties, including the SPC, for the provision of SPREP's interpretation and translation requirements. A mission from SPREP, after visiting three interested parties, had recommended that SPREP enter into a contract with a private firm in New Zealand. The mission had also held discussions with representatives of SPREP's Francophone members who had concurred with its proposals.

49. The Meeting **noted** these developments.

Agenda Item 6.8: Computer Services

50. The Secretariat tabled a **Review of SPREP's Computing Facilities** by Mr Craig Hansford, formerly SPREP's AVA/UNV Computer Specialist. Recommendations were being implemented by SPREP as funds and circumstances permitted and an internal computer committee met regularly to review implementation of the report's recommendations. The Secretariat referred to a priority recommendation; namely the establishment of a permanent position of Computer Services Officer.

51. The Meeting **endorsed** the report and **agreed in principle** that the post of Computer Services Officer become an established core budget position during 1995.

Agenda Item 6.9: Corporate Sponsorship

52. The Fifth IGM had endorsed, in principle, the general thrust of a paper by the Secretariat on Corporate Sponsorship as a means of further widening the financial base available to SPREP for programme implementation. However, it was also recognised that the issue was a delicate one, involving a potential conflict of interest with Corporate Sponsors and, therefore, it was agreed that the Secretariat would prepare a more detailed analysis of the broad issues involved and propose guidelines for consideration at the Sixth SPREP Meeting.

53. Lacking expertise in this area, the Secretariat sought assistance from the EPOC Office in Port Vila. The Secretariat extended its appreciation to Mr Savenaca Siwatibau and tabled the draft prepared by him on **Guidelines for Corporate Sponsorship for SPREP** which was referred to the Work Programme/Budget/Corporate Plan Sub-committee for discussion.

54. France expressed the hoped that in developing a Corporate image for SPREP, the essential nature of the Organisation would not change.

Agenda Item 6.10: Review of Terms and Conditions of Employment of SPOCC Organisations

55. The Forum Officials Committee in November 1992 had directed the Forum Secretariat to prepare draft Terms of Reference for a review of the terms and conditions of employment of all SPOCC organisations. The draft Terms of Reference were prepared in accordance with an indicative timetable and endorsed by the Twenty-fourth South Pacific Forum in August 1993.

56. The Meeting **endorsed** the Terms of Reference and **noted** the indicative timetable.

Agenda Item 7: Work Programme Reports

Agenda Item 7.1: Work Programme - Conservation of Biological Diversity

57. The Secretariat reported (WP 14) on **Conservation of Biological Diversity** activities undertaken during 1992. Progress on specific projects and on the recently established South Pacific Biodiversity Conservation Programme (SPBCP) was outlined.

58. Delegates acknowledged with thanks the efforts of the Secretariat in this Work Programme area. The Meeting **noted** the report and endorsed the recommendations of the Third Regional Marine Turtle Conservation Programme Meeting held in Apia, April 1993 (see Annex 6). Delegates especially noted and endorsed the recommendations relating to 1995 as the "Year of the Turtle". The Meeting requested that these recommendations be forwarded to the South Pacific Forum and South Pacific Conference.

59. French Polynesia advised that a law protecting the sea turtle had been passed by the Territorial Assembly in July 1990.

60. Australia referred to the priority that its Government gave to Biodiversity Conservation as reflected by its assistance of A\$5.1 million co-financing of the GEF. He noted that the funding for the SPREP Turtle Consultant would expire in November 1993 and endorsed the proposed move of this position to Apia in 1994 under a standard SPREP contract.

61. The United States suggested that this aspect of the Work Programme include a focus on introduced species, baseline monitoring and identification of critical habitats. It was also suggested that a high priority be placed on coral reefs in that and other areas of the Work Programme.

Agenda Item 7.2: Work Programme Reports - Climate Change

62. The Secretariat reported in Working Paper 15, on SPREP's **Climate Change** activities undertaken during 1992.

63. Australia referred to A\$1 million funding assistance to project 1.0 identified in the "Changing Climate in Paradise", a project with which SPREP would be closely involved. Australia also noted that the Framework Convention on Climate Change would enter into force 90 days after the 50th ratification which would probably occur in the first half of 1994.

64. New Zealand raised the issue of the implications for governments of amendments to the Montreal Protocol as follows: when ratifying the Montreal Protocol, regional governments should ratify the Protocol as amended, not just the original 1987 Treaty; there had been amendments in 1990 (the London Amendment) and 1992 (the Copenhagen Amendment); the London Amendment was of particular interest as it established the Multilateral Fund whereby developing countries could receive assistance to reduce their dependence on ozone-depleting substances; both Amendments incorporated additional substances into the Protocol; the Copenhagen amendment had been ratified by the Marshall Islands and New Zealand.

65. French Polynesia reported on monitoring and research on the impacts of Climate Change and bleaching of coral reef undertaken in its Territory.

66. New Zealand referred to the forthcoming regional meeting of Directors of Meteorological Services that would be convened under SPREP auspices in Vanuatu from 19 to 21 October 1993. New Zealand saw that meeting as providing a valuable opportunity for the Heads of Meteorological Services to discuss, and make recommendations on, a range of climatological and meteorological issues of importance to the region.

67. The Meeting **noted** the report.

Agenda Item 7.3: Work Programme Reports - Environmental Management and Planning

68. The Secretariat reported (WP.16) on **Environmental Management and Planning** activities undertaken during 1992, specifically National Environmental Management Strategies (NEMS) and Environmental Impact Assessment (EIA).

69. Delegates acknowledged with thanks the efforts of the Secretariat in this Work Programme area and noted the following:

- the importance of the political will of countries to implement their NEMS and to incorporate EIA in development planning activities;
- a case study on sustainable economic development opportunities in Kosrae, Federated States of Micronesia, tabled by the United States;
- the importance of connecting projects identified under NEMS with SPREP's Work Programme;
- the importance of securing Capacity 21 funds for project implementation; and,
- SPREP might seek to build on its EIA programme in the future by supporting networking of officials and experts engaged in this work in the region.

70. American Samoa hoped that the Secretariat would be in a position to assist a NEMS and EIA training activity in its Territory.

71. The Meeting **noted** the report.

Agenda Item 7.4: Work Programme Reports - Coastal Management and Planning

72. The Secretariat reported (WP.17) on **Coastal Management and Planning** activities undertaken during 1992.

73. Delegates referred to the importance of this Work Programme area and acknowledged with thanks the efforts of the Secretariat.

74. Australia requested the Secretariat to present an overview of this work since the programme's inception to the next SPREP Meeting. It also encouraged the Secretariat to develop a project proposal for potential GEF-funding within the Global Seas component.

75. The Meeting noted specific Coastal Management and Planning activities undertaken in member countries and territories, some of which were undertaken in collaboration with SPREP. These included:

- although not financially supported by SPREP, development of a legal framework and use of teledetection by satellite (remote sensing) in French Polynesia, which expressed the wish to work in cooperation with SPREP in the future; and
- coastal resource inventory and coral reef monitoring in Cook Islands.

76. It was noted that the Coastal Management and Planning Work Programme overlapped with many other aspects of the Work Programme. Strategic integration across work plan elements should be reflected in the Corporate Plan.

77. The Meeting **noted** the Report.

Agenda Item 7.5: Work Programme Reports - Management of Pollution and Pollution Emergencies

78. The Secretariat reported (WP.18) on **Management of Pollution and Pollution Emergency** activities undertaken during 1992.

79. Delegates noted the importance of this Work Programme area, given accelerating pollution levels associated with an increase in the region of densely populated human settlements.

80. Delegates referred to the importance of sharing experience and knowledge, especially on non-biodegradable waste disposal and recycling activities. In this regard, Australia offered to provide advice to SPREP on its Pollution Programme; to share information obtained from work undertaken in Norfolk, Cocos and Christmas islands and information available through Australia's National Waste Data Base.

81. Delegates referred to specific initiatives, some of which were undertaken in association with SPREP such as:

- aluminium can and bottle recycling in Niue; and
- regulatory and action programmes in French Polynesia including:
 - control of specified facilities as an essential tool in the prevention and limitation of damage arising from industrial and agricultural activities;
 - development of safety schemes for inflammable liquid storage facilities in Papeete;
 - the pilot scheme for treatment of pig effluent, the results of which might be of use to other SPREP members; and
 - the setting up of a scheme for solid waste collection, sorting and recycling in Tahiti.

82. Specific problems on which some member countries and territories sought advice and assistance included:

- safe disposal of disused pesticide supplies;
- recycling of plastic bottles; and
- general waste disposal and recycling information.

83. The Meeting **noted** the Report.

Agenda Item 7.6: Work Programme Reports - Environmental Education, Information and Training

84. The Secretariat reported (WP.19) on **Environmental Education, Information and Training** activities undertaken during 1992.

85. Delegates acknowledged with thanks the efforts by the Secretariat in these two related Work Programme areas and noted the extensive range of material being produced by SPREP through various media (print, radio, video, etc.).

86. The Meeting **noted** the Report.

Agenda Item 7.7: Work Programme Reports - Regional and Global Environmental Concerns

87. The Secretariat reported (WP.20) on activities associated with **Regional and Global Environmental Concerns** undertaken during 1992.

88. Delegates acknowledged with thanks the efforts of the Secretariat in this Work Programme area. The major activities under this Work Programme heading were discussed under Agenda Item 8.3: **Global Conference on Sustainable Development of Small Islands Developing States**.

89. The Meeting **noted** the Report.

Agenda Item 8: Other Reports

Agenda Item 8.1: Director's Annual Report for 1992/93

90. The Director presented his 1992/93 Annual Report which was **endorsed** by the Meeting.

Agenda Item 8.2: Report of Technical Working Group on Papua New Guinea's Proposal for a Regional Convention on the Ban of the Import into the South Pacific and the Control of Transboundary Movement and Management of Hazardous Wastes within the South Pacific Region.

91. At the Twenty-third South Pacific Forum in Honiara in 1992, the Government of Papua New Guinea submitted a proposal for a **Regional Convention on the Ban of the Import into the South Pacific and the Control of Transboundary Movement and Management of Hazardous Wastes within the South Pacific Region** which the Forum agreed should be forwarded to SPREP for technical evaluation and comment. The Fifth SPREP IGM considered that the proposal required careful technical evaluation, and established a Technical Working Group, comprising Australia, France, French Polynesia, Papua New Guinea, Solomon Islands, Tonga and the United States of America. SPREP convened a meeting of this Technical Working Group in Suva, in March 1993, and its Report was tabled at the Sixth SPREP Meeting. The Report had also been presented to the Twenty-fourth South Pacific Forum in Nauru in August 1993.

92. The Forum endorsed the concept of a Convention, drafting of which would be undertaken by Papua New Guinea with negotiations to commence in March 1994. This activity would be coordinated by the Forum Secretariat with technical assistance from SPREP as required.

93. Delegates at the Sixth SPREP Meeting noted the desirability of establishing complementarity of linkages between this proposed Convention and the Basel Convention. They also noted that the Forum had urged eligible member governments to accede to the Basel Convention. In this regard, Australia advised the Meeting of the readiness of organisations such as the Basel Convention Secretariat and the International Atomic Energy Agency (IAEA) to assist moves towards the establishing of a regional convention.

94. The Meeting **noted** the Report.

Agenda Item 8.3: Preparation for the Global Conference on Sustainable Development of Small Island Developing States

95. At its Forty-seventh Session, the United Nations General Assembly endorsed a call by island countries for a Global Conference to address their sustainable development concerns. The need for such a conference had been identified in Agenda 21, recognising the special characteristics of islands and the important role they played in UNCED.

96. The Meeting considered preparations for the Barbados Conference, including a report from the Secretariat on the Preparatory Committee Meeting in New York on 30 August - 10 September, 1993.

97. The Meeting recognised that, although significant progress was made towards an action programme for small island developing states, the Preparatory Committee did not complete its work. Significant work remained to be done on implementation. Island countries, through the Alliance of Small Island States (AOSIS), were expected to prepare a coordinated position in relation to the draft action programme. To meet this expectation and facilitate the work of the Preparatory Committee, countries needed to consider the draft action programme and, in particular, to develop their thinking on implementation aspects, within the coming months.

98. The Meeting **noted** the report and, given the importance of the Global Conference on the Sustainable Development of Small Island Developing States, underlined the importance of careful preparation for any further Prepcom meetings and recommended that SPREP Member representation to the Conference in Barbados on 25 April - 6 May 1994 be at the highest possible level.

99. The Meeting **noted** the Report.

Agenda Item 9: Items Proposed by Member Countries

Agenda Item 9.1: United Nations Framework Convention on Climate Change (UNFCCC) (Australia)

100. The **United Nations Framework Convention on Climate Change** opened for signature at UNCED in Rio de Janeiro in June 1992. It had been signed by 167 countries. At the beginning of August 1993 the Convention had been ratified by 30 countries, including 8 of the 26 SPREP member countries: Australia, Cook Islands, Fiji, Papua New Guinea, Republic of the Marshall Islands, United States of America, Vanuatu and Western Samoa. The Convention would come into force when ratified by 50 countries.

101. Delegates were requested to provide brief updates in relation to signature, ratification and implementation of the Convention. New Zealand had ratified in August 1993. Tuvalu expected to ratify before the end of 1993. Similarly, France also expected to ratify before the end of 1993.

102. The Meeting **noted** the report and encouraged early ratification and implementation of the Convention by SPREP members.

Agenda Item 9.2: Convention on Biological Diversity (Australia)

103. The **Convention on Biological Diversity** was opened for signature at UNCED in Rio de Janeiro in June 1992. As at 31 July 1993, 157 countries had signed the Convention and 22 had ratified. The Convention required 30 ratifications to come into force. The Cook Islands, Fiji, Papua New Guinea, Republic of the Marshall Islands, and Vanuatu had ratified the Convention. The Federated States of Micronesia, Nauru, Solomon Islands, Tuvalu and Western Samoa had signed (but not ratified). Australia and New Zealand had ratified while France, the United Kingdom and the United States of America had signed (but not ratified) the Convention.

104. The Meeting **noted** the report and encouraged early ratification and implementation of the Convention by SPREP members. In addition, Australia offered technical advice and assistance to SPREP members wishing to ratify. Specific details of this assistance would be provided during the Fifth South Pacific Conference on Nature Conservation and Protected Areas to be held in Tonga on 4-8 October, 1993.

Agenda Item 9.3: World Heritage Convention (Australia)

105. The **Convention Concerning the Protection of the World Cultural and Natural Heritage** (World Heritage Convention) was adopted by the UNESCO General Conference in Paris in 1972. The Convention came into force in 1975. Parties to the Convention totalled 131, including Australia, Fiji, France, New Zealand, Solomon Island, and the United States.

106. Australia offered assistance to SPREP members by:

- providing information based on its experience vis-a-vis the Convention;
- arranging for officials visiting Australia to meet Australian officials with responsibility for World Heritage; and
- facilitating contact between regional members of the World Heritage Convention and individuals or agencies with experience in preparation of proposals for World Heritage listing and the development of management plans for listed priorities.

107. The Meeting **noted** the Report.

Agenda Item 10: Finance and Administration

Agenda Item 10.1: Implementation of Financial Systems and Procedures

108. The Fifth IGM had directed the Secretariat to report to the next SPREP Meeting on the implementation of its financial systems and procedures and ways which would assist SPREP and the SPREP Meeting obtain better information for budget and forward projection of income and expenditure.

109. The Meeting **noted** the evaluation review and the action taken by the Secretariat towards its implementation.

Agenda Item 10.2: Status of Member Contributions

110. In accordance with Financial Regulation 13, the Secretariat reported to the Meeting on receipt of member contributions. The Secretariat expressed concern at outstanding 1992 and 1993 member contributions, noting that SPREP's primary function commitments were dependent on member contributions.

111. The Meeting **noted** the Report and **noted** also that the Small Grants Scheme, suspended by the Fifth IGM, had been a useful mechanism for implementing SPREP's Work Programme. The Meeting **agreed** that:

- members be encouraged to remit contributions in a timely fashion to assist with cash flow considerations; and
- the Small Grants Scheme be reactivated.

Agenda Item 10.3: Report on 1992 Cash Flow

112. The Fifth IGM had directed the Secretariat to present to each SPREP Meeting a report summarising cash flow for SPREP finances.

113. The Meeting **noted** the report by the SPREP Finance Manager summarising cash flows for SPREP finances. A positive cash flow position had been maintained throughout the year by carefully monitoring donor contribution and expenditure. The Meeting **further noted** that the size of the capital reserve could be dependent on the Meeting allocating funds to it.

114. The Meeting **noted** the Report and **requested** the Secretariat to transfer the full 1992 net surplus to the Capital Reserve Fund.

Agenda Item 10.4: IGM Travel and Per Diem

115. The Secretariat presented WP.28 concerning the current situation with SPREP's policy on Meeting Travel and Per Diem and seeking a definition of "small island members". A special fund had been established to assist these "small island members" to attend SPREP Meetings, with Australia and Papua New Guinea to date contributing to the fund.

116. The representative of Nauru expressed concern over his country's omission, in the Secretariat's Working Paper, from the list of countries regarded by the South Pacific Forum as "small island members".

117. The Meeting **agreed** that Nauru be added to the list of small island members which were Cook Islands, Kiribati, Nauru, Niue, Tokelau and Tuvalu. Further, the Meeting **requested** the Secretariat to submit a paper to the Seventh SPREP Meeting outlining guidelines for possible criteria that could be used to categorize "small island members".

118. During deliberation of the **Budget/Work Programme/Corporate Plan Sub-committee**, discussion ensued on the status, participation and attendance of NGOs at future meetings. The Secretariat noted that previous IGMs had indicated that NGOs would be welcome at SPREP Meetings.

Agenda Item 10.5: SPREP Per Diem Rates

119. The South Pacific Organisations Coordinating Committee (SPOCC) had agreed to work towards standardisation of per diem rates between regional bodies. To achieve this, it had developed a suggested scale of allowances by comparing those currently in force in all regional organisations.

120. The Meeting **agreed** that standardisation of per diem rates between regional bodies was sensible and that SPREP should conform with the Forum Secretariat and SPC and **adopted** the new SPOCC per diem rates.

Agenda Item 10.6: Audited Annual Accounts for 1992

121. The Secretariat presented the Audited Annual Accounts for the year ended 31 December, 1992.
122. The Meeting **adopted** the Audited Annual Accounts as presented.

Agenda Item 10.7: General Wage Increase for Permanent Staff

123. The Meeting noted the proposal that wages for permanent staff be increased by 10% in line with a general increase in the Western Samoa public service. The Secretariat had noted that staff pay rates had not changed since the new arrangements were implemented in 1992, and that SPREP was losing permanent staff to the private sector.
124. The Meeting **agreed** that salaries for permanent staff be considered as part of the SPOCC review and **agreed** that the Secretariat look again at the method of delivering pay rises to permanent staff based on increases in the Western Samoa Consumer Price Index.

Agenda Item 10.8: Additional Primary Function Support Staff Positions

125. The Secretariat presented WP.36 seeking the establishment of three additional support staff positions, namely:

- Senior Accounts Clerk
- Handyman
- Cleaner

funded from the Primary Function.

126. The Meeting **approved** these three additional positions as core positions from 1994.

Agenda Item 11: Work Programme and Budget

Agenda Item 11.1: Review Process for Work Programme Formulation

127. As step 2 of a new 3-step streamlined process for Work Programme formulation approved by the Fifth IGM, an independent team of experts was convened in Apia in August 1993 to review and report on SPREP's Proposed Work Programme and Budget for 1994-96. The recommendations of the Review Team were submitted to the Meeting for discussion and to provide further directions to the Secretariat.

128. The Meeting **endorsed** the recommendations of the Review Team and, following considerable discussion on Recommendation 8, **agreed** that the three Project Implementation staff remain as core staff for the time being and that the Secretariat report back to the Seventh SPREP Meeting on future arrangements, including funding implications.

129. The Meeting **noted** the importance to SPREP of a critical mass of core staff to ensure stability for the Organisation. It was further noted that this did not necessarily attach to the existing three positions, but rather took into consideration the long term needs of SPREP.

130. The Review Team recommendations are attached as Annex 7.

Agenda Item 11.2: Proposed Integrated Work Programme and Budget for 1994 and Indicative Work Programmes and Budgets for 1995 and 1996

131. The Secretariat tabled its Proposed Integrated Work Programme and Budget for 1994 and Indicative Work Programmes and Budgets for 1995 and 1996.

132. The Meeting **approved** the Work Programmes and Budgets as recommended by the Work Programme and Budget Sub-committee and complimented the Secretariat on the quality and clarity of this documentation. The approved Budget for 1994 is attached as Annex 8.

Agenda Item 12: Statements by Observers

133. Observer statements, outlining environmental activities and collaboration with SPREP, were presented by the representatives of the United Nations Development Programme (UNDP), United Nations Environment Programme (UNEP), Asian Development Bank (ADB), Greenpeace, Pacific Concerns Resource Centre, South Pacific Applied Geoscience Commission (SOPAC) and l'Institut Francais de Recherche Scientifique pour le Developpement en Cooperation (ORSTOM).

Agenda Item 13: Other Business

134. Delegates **noted** other matters as follows:

- representatives at the Ministerial-level Meeting in Port Vila in preparation for the Cairo Conference on Human Settlements understood that population issues would also be addressed by SPREP;
- the Secretariat was requested to prepare a report for submission to the Seventh SPREP Meeting on guidelines for reports of SPREP Meetings;
- the significance of the World Conference on Natural Disaster Reduction, to be held in Yokohama, Japan, during 1994 and the importance of SPREP's involvement in the coordination and preparation of national and regional reports for that Conference;
- a letter of thanks would be sent from the Meeting to the former Permanent French Alternate Representative to the SPC and SPREP, Mr Alain Gouhier, wishing him success in his new post; and
- special thanks were given to the Chairperson of the Budget/Work Programme/Corporate Plan Sub-committee and the Chairman of the Legal Sub-committee for their valuable contribution to the progress of this Sixth SPREP Meeting.

Agenda Item 14: Date and Venue of Next Meeting

135. The Meeting accepted with acclamation an offer by the representative of Kiribati to host the Seventh SPREP Meeting in Tarawa during September 1994.

Agenda Item 15: Adoption of Report

136. The Meeting adopted this Report of its proceedings.

Agenda Item 16: Close

137. Responding to the Chairman's closing remarks, French Polynesia, on behalf of the SPREP Meeting members, thanked the Chairman and Government of Fiji, and the Director and staff of SPREP and all those responsible for the successful organisation and conduct of the meeting. The Chairman then formally closed the 6th SPREP Meeting.

Annexes

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 Personal Assistant to Deputy Director

Ms Lupe SILULU Registry Clerk

Ms Apiseta ETI Office Assistant

Annex 2: Agenda

1. Official Opening
2. Appointment of Chairperson
3. Adoption of Agenda and Working Procedures
4. Matters Arising from Fifth SPREP Intergovernmental Meeting
5. SPREP - Director's Overview
6. **Institutional and Policy**
 - 6.1 SPREP Treaty
 - 6.2 Corporate Plan
 - 6.3 IGM Rules of Procedure
 - 6.4 Permanent Headquarters
 - 6.5 Appointment of Director
 - 6.6 Terms of Reference for Director
 - 6.7 Language Services
 - 6.8 Computer Services
 - 6.9 Corporate Sponsorship
 - 6.10 Review of Terms and Conditions of Employment of SPOCC Organisations
7. **Work Programme Reports**
 - 7.1 Conservation of Biological Diversity
 - 7.2 Climate Change
 - 7.3 Environmental Management and Planning
 - 7.4 Coastal Management and Planning
 - 7.5 Management of Pollution and Pollution Emergencies
 - 7.6 Environmental Education, Training and Information
 - 7.7 Regional and Global Environmental Concerns
8. **Other Reports**
 - 8.1 Director's Annual Report for 1992/93
 - 8.2 Report of Technical Working Group on Papua New Guinea's Proposal for a Regional Convention on Hazardous Wastes
 - 8.3 Global Conference on Sustainable Development of Small Island Developing States
9. **Items Proposed by Member Countries**
 - 9.1 United Nations Framework Convention on Climate Change (Australia)
 - 9.2 Convention on Biological Diversity (Australia)
 - 9.3 World Heritage Convention (Australia)
10. **Finance and Administration**
 - 10.1 Implementation of Financial Systems and Procedures
 - 10.2 Status of Member Contributions
 - 10.3 Report on 1992 Cash-Flow
 - 10.4 IGM Travel and Per Diem
 - 10.5 SPREP Per Diem Rates
 - 10.6 Audited Annual Accounts for 1992
 - 10.7 General Wage Increase for Permanent Staff
 - 10.8 Additional Primary Function Support Staff Positions

11. **Work Programme and Budget**

11.1 Review of Process for Work Programme Formulation

11.2 Proposed Integrated Work Programme and Budget for 1994 and Indicative Work Programmes and Budgets for 1995 and 1996

12. Statements by Observers

13. Other Business

14. Date and Venue of Next Meeting

15. Adoption of Report

16. Close

Annex 3: Report from the Budget Sub-Committee to the Sixth SPREP Meeting

Agenda Item 6.2 - Corporate Plan

1. The subcommittee **recommends** that the Corporate Plan be revised by the Secretariat and circulated as a draft to members as soon as practicable.
2. The Corporate Plan should be revised within the following guidelines:
 - a) **Frequency.** The subcommittee **recommends** the Corporate Plan be revised at three year intervals, noting that the timing may need revision to more closely reflect the cycle of revision of the SPREP Action Plan.
 - b) **Audience.** The subcommittee **recommends** the Corporate Plan be addressed to the same external audiences as the current SPREP Annual Report. Therefore:
 - job descriptions should be deleted;
 - the flow chart should be replaced by a simpler text description of the project cycle;
 - the document should be a macro level document, and not address micro issues;
 - it should address four or five principal functions, rather than a long list of strategies; and
 - the emphasis should be on SPREP as a service organisation of member countries
 - c) **Context.** The subcommittee **recommends** that the Corporate Plan include text principal similar to that in "The Pacific Way" to provide the reader with a context and rationale for SPREP's role and activities. The background section should note that SPREP is one of the UNEP Regional Seas Programmes.
 - d) **Linkages.** The subcommittee **recommends** the Corporate Plan describe the basic objectives of the various components of the Work Program/Action Plan, and the processes by which these are linked, monitored and reviewed, as decided by the Fifth SPREP IGM.
 - e) **Consistency with SPREP Agreement.** The subcommittee **recommends** the Corporate Plan use language consistent with the SPREP Agreement and updates other information to be consistent with developments since the Plan was drafted.
 - f) **Administration Charge.** The subcommittee **recommends** the Corporate Plan reflect the options of a flat charge or a charge negotiated on the basis of estimated actual costs.
 - g) **Contributions.** The subcommittee **recommends** the Corporate Plan refer only to voluntary contributions.
 - h) **Executive committee.** The subcommittee **recommends** that references to an executive committee and to biennial meetings be deleted until agreed to by a future SPREP meeting.
 - i) **Core Commitment.** The subcommittee **recommends** the Corporate Plan clearly articulate SPREP's core programme commitments, as well as indicating those functions it will undertake if resources permit.
3. The subcommittee **recommends** that the Secretariat be authorised to seek approval of the revised Corporate Plan from members out of session with a view to publishing it before the Seventh SPREP meeting as the provisional Corporate Plan.

Agenda Item 6.9 - Corporate Sponsorship

1. The subcommittee thanked the Secretariat and the author for the Working Paper GSM/WP.12/Att. The subcommittee noted that conflict of interest situations needed further elaboration, as requested by the Fifth SPREP IGM.
2. The Secretariat noted its lack of relevant expertise and experience, and therefore indicated that it would welcome input from Members. Several delegations indicated that they have relevant experience and are willing to contribute to a revised paper.
3. The subcommittee **recommends** that revised guidelines should address the needs of Members as well as the SPREP Secretariat.
4. The subcommittee **recommends** the current references to tax considerations be deleted and be replaced with a simple observation that tax benefits may accrue to corporate sponsors.
5. The subcommittee **recommends** that the Secretariat liaise with member Governments and provide a revised document for consideration at the Seventh SPREP Meeting.

Agenda Item 10.1 - Implementation of Financial Systems and Procedures

1. The subcommittee noted that the Fifth SPREP IGM directed the Secretariat to report to the next SPREP Meeting on implementation of its financial system and procedures and ways to assist SPREP to provide and to keep better financial information and records.
2. The subcommittee **recommends** that the Meeting **note** the evaluation review and the action taken by the Secretariat towards its implementation.

Agenda Item 10.2 - Status of Member Contributions

1. The subcommittee noted the report concerning receipt of member contributions (GSM/WP.26). The subcommittee noted that the Small Grants Scheme suspended by the Fifth SPREP IGM had been a useful mechanism for implementing SPREP's work program.
2. The subcommittee **recommends** that Members be encouraged to remit contributions in a timely fashion to assist with cash flow considerations.
3. The subcommittee **recommends** that the meeting **note** paper GSM/WP.26 and approve reactivation of the Small Grants Scheme.

Agenda Item 10.3 - Report on 1992 Cash Flow

1. The subcommittee noted the report by the SPREP Finance Manager summarising cash flows for SPREP finances. A positive cash flow position was maintained throughout the year by carefully monitoring donor contributions and expenditure. The subcommittee noted that the size of the capital reserve will be dependent on the Meeting allocating funds to it.
2. The subcommittee **recommends** that the full 1992 net surplus be transferred to the Capital Reserve fund.
3. The subcommittee **recommends** that the meeting **note** Working Paper GSM/WP.27.

Agenda Item 10.4 - IGM Travel and Per Diem

1. The subcommittee noted clarification from the Director of the current situation for Travel and Per Diem assistance to small island members. A special fund has been established to assist these countries with Australia and Papua New Guinea contributing to date.
2. Discussion ensued on the status, participation and attendance of NGOs at future meetings. The Director noted that previous IGMs had indicated that NGOs were welcome at SPREP Meetings.
3. The subcommittee **recommends** that the meeting adopt the list of small island members as proposed at paragraph 4 in GSM/WP.28, i.e. Cook Islands, Kiribati, Niue, Tokelau and Tuvalu.

Agenda Item 10.5 - SPREP Per Diem Rates

1. The subcommittee agreed that standardisation of per diem rates between regional bodies was sensible and that SPREP should conform with Forum Secretariat and SPC, and adopt the new SPOCC per diem rates.
2. The subcommittee **recommends** that the meeting **approve** SPOCC per diem rates to apply to SPREP.

Agenda Item 10.6 - Audited Annual Accounts for 1992

1. The subcommittee noted the annual accounts for the year ended 31 December 1992 (GSM/WP.30/Att.2).
2. The subcommittee **recommends** that the meeting **adopt** the annual accounts as presented.

Agenda Item 10.7 - Wage Increase for Permanent Staff

1. The subcommittee noted the proposal that wages be increased by 10% in line with a general increase in the Western Samoa public service. The Director advised that staff pay rates have not been changed since the new arrangements were implemented in 1992, and that SPREP is losing permanent staff to the private sector. The Director suggested that a 10% pay rise is needed to keep them and to attract new staff.
2. The subcommittee **recommends** that salaries for permanent staff be considered as part of the SPOCC review to be undertaken shortly.
3. The subcommittee **recommends** that the Secretariat look again at the method of delivering pay rises to permanent staff based on increases in the Western Samoa Consumer Price Index.

Agenda Item 10.8 - Additional Primary Function Support Staff Positions

1. The subcommittee noted that the Director is seeking approval to establish three additional support staff positions funded from the Primary Function.
2. The subcommittee **recommends** that the meeting **approve** three additional positions (Senior Accounts Clerk, Handyman, and Cleaner) as core positions from 1994.

Agenda Item 11.1 - Work Programme

1. The subcommittee considered the SPREP Proposed Work Programme Budget for 1994 - 96 in association with the report of the Review Team which met in Apia in August 1993 to comment on this Work Programme.
2. Recommendations from the Review Team in GSM/WP.32/Att. were appraised by the subcommittee as follows:
 - *Recommendation 1:* The subcommittee **recommends** acceptance.
 - *Recommendation 2:* The subcommittee **recommends** acceptance of i) and iv) and rejection of ii) and iii) on the advice of the Secretariat.
 - *Recommendation 3:* The subcommittee **recommends** acceptance. The Secretariat have already provided this schedule to the meeting.
 - *Recommendation 4:* The subcommittee **recommends** acceptance and suggests footnotes be added to the annexes in future years to indicate where funds are carried forward from a previous year.
 - *Recommendation 5:* The subcommittee **recommends** acceptance on the presumption that this accords with standard practice of other regional organisations.

- *Recommendation 6:* The subcommittee **recommends** that the text be replaced as follows:
"It is **recommended** that project activities be detailed at a level similar to that provided in WP.33/Att.3, Page 3, for Activity 2.3 Regional Marine Mammal Conservation Program. It should be accompanied by an associated table outlining programme implementation costs, for example, WP.33/Att.3, Page 4".
- *Recommendation 7:* The subcommittee **recommends** adoption noting that the Secretariat have taken the first step toward implementing the procedures agreed at the Fifth IGM for Work Programme formulation. The Committee urges Members to use NEMS/RETA reports to identify priority projects.
- *Recommendation 8:* The subcommittee **refers this matter to plenary** given possible implications for core function costs and the Secretariat structure.

Agenda Item 11.2 - Proposed Integrated Work Programme and Budget for 1994

1. The subcommittee noted the Director's proposed integrated work programme and budget for 1994 and indicative work programmes and budgets for 1995 and 1996.
2. The subcommittee **recommends** that future work programs show linkages between component areas to provide better overall picture of the programme as a whole, including technical monitoring and program priority setting.
3. The subcommittee **recommends** that the meeting approve the Integrated Work Programme and Budgets for 1994 as set out in GSM/WP.33 and attachments.
4. The subcommittee congratulates the Secretariat on its comprehensive and clear presentation of the 1994 work program and associated papers.

Annex 4: Letter From Palau to SPREP Meeting, and the Reply.

10 September 1993

Mr. Don Stewart
Deputy Director
South Pacific Regional Environment Programme
PO Box 240
Apia, Western Samoa

Dear Mr. Stewart

A copy of your 29 July 1993 to Mr. Noah Idechong regarding the upcoming Sixth SPREP 20 - 22 September Meeting has been referred to me for reply.

I am also in receipt of the "Agreement Establishing the South Pacific Regional Environment Programme (SPREP)" and the "Final Act" sent by Mr. Mose Pouvi Sua, Foreign Affairs Secretary, Western Samoa, on 14 July 1993. The Working Papers for said Suva meeting are also acknowledged.

While I would have liked to make it to the IGM meeting, I apologize for my inability to do so. In fact I am writing this letter in Manila where I came to secure a Canadian entry visa for my attendance at the PECC Task Force Workshop on Fisheries Development and Cooperation being held at Vancouver 13 - 14 September 1993. And on my way home, I will stop over on Guam to attend a special meeting of the Micronesian Shipping Commission scheduled for 19 - 20 September.

And because I will not be at the IGM meeting, I would like to take this opportunity to make a few brief comments and observations on the way the Republic of Palau is treated or categorized in the referenced documents. The question I wish the Meeting to consider is what happens to those provisions regarding Palau after the change in the political status of our young island Republic?

1. Paragraph 3 of the Final Act lists 22 "states and territories" represented at the Apia 14 - 15 June 1993 Meeting of Plenipotentiaries, however, only the heads of delegations from the 16 "states" signed the Final Act but not those from the 8 "territories". In as much as the Final Act was merely a reflection of what took place by memorializing the decision taken on the SPREP Agreement, why weren't the heads of all the delegations present allowed to sign the Final Act?
2. The Agreement Establishing the South Pacific Regional Environment Programme (SPREP), in Article 3, lists Palau under the category of territories whose international affairs are the responsibilities of an administering power and only with the latter's "appropriate authorization" would Palau be allowed to participate in SPREP Meetings.

However, Rules 2(5) of the Provisional Rules of Procedures lists Palau as among "Members" of the IGM along with all states and territories regardless of political status.

Question : Has an "appropriate authorization" been obtained from Palau's administering power? If so, who asked for it and when?

3. Article 10(I) on Signature, Ratification, Acceptance, Approval and Accession of the Agreement conveniently omits Republic of Palau from the listing of the 18 countries that can do one or more of foregoing. (One wonders if Palau was "allowed" in November 1986 to sign the SPREP Convention and its two Protocols then, why is now disallowed from signing ratifying, accepting, approving or acceding to the Agreement establishing SPREP?).

Article II on Amendment and Withdrawal of the Agreement can and will be resorted to accommodate Palau's predicament upon entry into force of the Compact of free Association between the Republic of Palau and the United States of America following the upcoming 9 November 1993 plebiscite on said Compact. But who will move the amendment on Palau's behalf and can it be adopted "... by a consensus of all Parties attending the SPREP Meeting ...?"

I would appreciate it if this letter be circulated amongst participants at the forthcoming Sixth SPREP Meeting in Suva and that some form of a response be forthcoming from SPREP Secretariat after the meeting adjourned. And it goes without saying, we look forward to receiving the record of proceedings of said 6th IGM. Once again, please accept our sincerest apologies for being unable to attend.

Sincerely yours,

Victorio Uherbelau

Presidential Assistant for Legal
and International Matters

cc: Mr. Steve Kanai, Director
Foreign Affairs Bureau

AP 1/5/13

22 September 1993

Mr Victorio Uherbelau
Presidential Assistant for
Legal and International Matters
Bureau of Foreign Affairs
Ministry of State
PO Box 100
Koror
Republic of Palau 96940

Reply of Letter from Palau

Dear Mr. Uherbelau,

Thank you for your letter of September 10, 1993, to Mr Don Stewart of SPREP.

As requested, the letter was circulated among the participants at the SPREP Meeting, and I was asked to respond to your letter.

I will address the questions raised in your letter *in seriatum*.

1. With regard to signature of the Final Act, this issue was not raised during the Meeting of the Plenipotentiaries and was, therefore, not addressed. This issue is moot now since the opportunity to sign the Final Act has passed.
2. The question of whether Palau has received "appropriate authorization" is a question which must be answered by the United States of America. The Secretariat has no direct knowledge of this issue. When Palau participates in a SPREP Meeting, the Secretariat assumes that the necessary arrangements, internal to the Government of the United States of America, have been made.
3. With respect to the possibility of Palau's possible future accession to the Agreement, should it approve the Compact of Free Association, Article 10(5) of the Agreement provides for accession by any State. Therefore, no amendment to the Agreement is required to permit Palau to become a Party, should it enter into the Compact with the United States.

I trust that the above response fully answers the questions you raised.

Please accept the assurances of my highest esteem.

Yours sincerely,

J. Teaiwa
Chairman
Sixth SPREP Meeting

Annex 5: Provisional Terms of Reference for the Director of the South Pacific Regional Environment Programme

Contents	Paragraphs
I. Definitions	1
II. Constitution and Functioning of SPREP	2-5
III. Staff	6-10
IV. Performance of Duties during Absence	11-12
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The South Pacific Regional Environment Programme

(hereinafter referred to as "SPREP")

Instructions to the Director

To: The Director of the South Pacific Regional Environment Programme,

You are hereby instructed by the Intergovernmental Meeting (hereinafter referred to as the "IGM") as follows:

I Definitions

1. In these instructions, unless otherwise indicated by the context, "direction" means any direction, instruction, resolution, decision, or request recorded in the Reports of the IGM, or otherwise approved by the IGM, or any instruction or observation embodied in Committee records approved by the IGM.

II Constitution and Functioning of SPREP

2. SPREP derives its authority, powers and functions from decisions of the bodies which exercise control over it, including in particular the IGM, and in due course, it is expected, from a constituent instrument.

3. As laid down therein, you are the chief executive officer of SPREP and shall carry out all directions of the IGM. You will be responsible for the functioning of the Secretariat and it is your duty:

- (a) to ensure, so far as lies within your power and authority, the due observance of the terms and provisions of any constituent instrument;
- (b) to bring to the notice of the IGM any case where those decisions or terms and provisions are not being satisfactorily observed or carried out, and where, in your opinion, action or proposed action is or would be inconsistent with any of those terms or provisions or not strictly within the authority, powers, or functions conferred on SPREP;
- (c) to safeguard at all times the interests of SPREP and to ensure that its affairs are conducted with efficiency and dignity as an international organisation created to promote the protection of the environment and conservation of the natural resources of the South Pacific region.

4. Your management role is one of broad scope including responsibility within established policies for maintaining relationships with the appropriate agencies of Governments and Administrations, the South Pacific Forum, the South Pacific Commission, other regional institutions, specialised agencies of the United Nations, other relevant international organisations, and non-governmental organisations.

5. Your administrative powers and functions are also broad. Details of administration are a matter for you and not the IGM. Nevertheless it is your duty to ensure that Governments and Administrations are kept sufficiently informed of the activities within your purview to enable them to discharge properly their functions in respect of the general policies of SPREP and the implementation of the Programme.

III Staff

6. As Head of the SPREP Secretariat, you are empowered, subject to such directions that may be received from the IGM, to appoint and dismiss, as necessary, all members of the staff of the Secretariat.

7. You should protect the international character of the Secretariat and maintain at all times the independence of the Secretariat and the freedom of its personnel from influences external to the Secretariat.

8. In the appointment of staff to the Secretariat, technical qualifications and personal integrity of candidates are to be governing considerations. Wherever practicable, preference for staff appointments should be given to candidates from within the South Pacific region.

9. You are required to establish a Staff Classification and Salaries Plan and Staff Regulations for the approval of the IGM.

10. It is your duty to administer these instructions fairly and impartially and to ensure their due and proper observance; and in the exercise of your responsibilities and powers you will act in conformity with the relevant provisions of these instructions and in all respects as a good employer.

IV Performance of Duties during Absence

11. In the event of your absence or incapacity, the Deputy Director will act as Director. You will provide for the designation, in the absence or incapacity of both yourself and the Deputy Director, of an officer of the Secretariat to act as Officer-in-Charge. Such designation will be notified in writing.

12. In the event that the position of Director becomes vacant, the Director's functions and powers shall be exercised by the Deputy Director according to the instructions of the Chairperson of the SPREP Meeting.

V The Work Programme

13. You will make yourself familiar with the approved procedure for the formulation and approval of the SPREP Work Programme and you will be responsible for the development of the draft Budget estimates for the Work Programme activities.

VI Finance

14. You are to ensure that SPREP complies with accepted principles for financial accounting and expenditure and with its detailed Financial Regulations approved by the IGM. You are responsible, subject to the directions of the IGM, for the control of the funds of SPREP and for all accounting and expenditure.

15. You will make yourself familiar with the Financial Regulations and take such steps as may be necessary from time to time to ensure the strict observance of the requirements of those Regulations.

16. In exercising your management role and administrative control of SPREP activities and financial commitments, you will at all times bear in mind the importance of carrying out directions of the IGM with the utmost efficiency.

17. You should regard it as an important part of your functions to seek additional financial and technical assistance from the international donor community.

VII Rules and Regulations

18. You will make yourself familiar with the Rules of Procedure for the IGM and will seek to ensure their observance at all times.

19. You are responsible for the administration of all rules and regulations made by, or under, the authorisation of the IGM, and it is your duty to ensure the full impartial observance of all such rules and regulations.

VIII Resolutions and Directions

20. You will take due cognizance of all resolutions and directions and requests for information, of the IGM; and will take action within your competence as may be necessary to give effect thereto or comply therewith.

IX Organisation and Servicing of Meetings

21. You will be responsible for the organisation and servicing of all meetings of the IGM and any committees, sub-committees or subsidiary bodies that it establishes, and all conferences and meetings which may be directed or authorised by the IGM or under its auspices. Subject to the directions of the IGM, you will be responsible for making all necessary arrangements for such meetings and conferences and for the preparation and circulation at the proper time of the agenda and all other necessary documentation.

X Reports and Publication

22. You will be responsible for the preparation and submission to Governments and Administrations of annual reports on activities of SPREP covering the twelve months since the last similar report. Such reports will also be provided to the South Pacific Conference and the South Pacific Forum. Other periodical reports are called for in the various rules and regulations established by the IGM.

23. You will be responsible for the publication and distribution of SPREP periodicals, reports and other papers as may be directed by the IGM from time to time or in accordance with the established practice and procedure.

XI Records and Correspondence

24. You will be responsible for the operation of an efficient system of records and correspondence, and for the safe custody of IGM and SPREP records and archives.

XII Custody and Care of Property

25. You will be responsible for the protection, control and safe custody of all SPREP property and will take all necessary steps within your authority to ensure the proper care, protection and maintenance of all such property, including land, buildings, furniture, equipment, goods and materials of whatsoever nature, whether owned by SPREP or held by it on loan or tenancy, and appropriate insurance arrangements where applicable.

XIII Commencement and Amendment

26. These instructions shall enter into effect from _____ 19____ the date of their approval by the IGM and shall remain in force until amended by the IGM.

Annex 6: Resolution from the Third Meeting of the Regional Marine Turtle Conservation Programme and the First Meeting of the Regional Marine Mammals Conservation Programme

Apia, 9 - 11 June 1993

Resolution

recognising the intrinsic values of turtles, and their special cultural and nutritional value to the present inhabitants and future generations of many peoples of the Pacific region;

recognising that the Pacific region contains some of the last remaining significant populations of sea turtles in the world;

conscious of the achievements of the Regional Marine Turtle Conservation Programme over the last 3 years and that significant steps have already been taken in turtle conservation, monitoring and research in the Pacific region;

acknowledging that turtles are migratory species that are shared resources between countries both inside and outside the region, and that there is a need to protect this resource for present and future generations;

noting that there is a continuing and serious decline of turtle populations throughout the Pacific region, to the point where they are endangered;

recognising that current levels of commercial and subsistence harvesting cannot be sustained on these depleted populations;

Recommend that:

1. *There be an immediate and substantial reduction in the numbers of turtles being killed throughout the region;*
2. *Countries of the region be encouraged to ban international trade in turtles and turtle products;*
3. *Countries of the region be encouraged to introduce a moratorium, or where possible a permanent cessation, on within-country commercial transactions of turtles and turtle products, allowing only cultural and/or subsistence takes;*
4. *That 1995 be ceremonially considered the "Year of the Sea Turtle" in the Pacific region, and that whenever and wherever possible and practical, on a voluntary basis, restraint be exercised in the killing of turtles for all purposes.*

It is recommended that the IGM endorse all these recommendations and forward them to the South Pacific Forum and the South Pacific Conference.

Annex 7: Review of SPREP's Proposed Work Programme and Budget, 1994 - 1996: Recommendations from Report of the Review Team

The Review Team recommended that:

Recommendation 1

- i) The line shown as 'Net Surplus' be redesignated 'Net Surplus (Deficit) for the Current Year';
- ii) A line be added below 'Net Surplus (Deficit) for the Current Year' to show 'Cumulative Balance';
- iii) A line be added above 'Income' called 'Balance Brought Forward'.

Recommendation 2

- i) The same changes be made as for the Primary Function and Project Management Budgets ;
- ii) The Budget line shown as 'Donor Funds' be renamed 'Donor Funds Received in the Current Year'. The Review Team believes that this will enable the true position of Project Implementation funds to be shown and will provide a clearer picture of the funds not disbursed at years' end.
- iii) Any funds received which relate specifically to an activity originally expected to be undertaken in that year to be included in 'Donor funds received in current year' (whether funds are expended in that year or not).
- iv) The resulting cumulative balance of Project Implementation funds outstanding to be shown separately in the Balance Sheet as 'Project Implementation funds, balance outstanding.'

Recommendation 3

A schedule of all Project Implementation Staff be provided, showing designation, salaries and ancillary costs, and Programme allocation.

Recommendation 4

A combined summary of all Project Implementation costs be provided, in the same format as the present individual programme summaries, including clearly the total salaries and ancillary costs and staff duty travel.

Recommendation 5

All figures shown in the actual budget documents operating costs (table 4) and the work programme document be rounded off to the nearest \$1000.

Recommendation 6

- i) Each proposed activity be shown separately;
- ii) Where possible, a summary of costs for each proposed activity be included showing the categories presently shown only in the programme summaries;
- iii) Where possible, the country or countries wherein the activity is to take place, be noted;
- iv) The donor funding each proposed activity be shown.

Recommendation 7

As an important step in the prioritisation process, member countries list all their respective project proposals whether covered under the National Environment Management Strategies (NEMS) or not, in order of priority.

Recommendation 8

The Meeting consider the issues of the projected deficits in Primary Function Budget, and the allocation of the above three Project Implementation staff, and direct the Secretariat accordingly.

Annex 8: Financial Situation and Budgets - 1992 to 1996

1. Consolidated Budget (U S Dollars)

		1992	1993	1993	1994	1995	1996
	<i>Table</i>	<i>Actual</i>	<i>Original</i>	<i>Revised</i>			
Income							
Member Contributions		707,336	532,000	526,000	500,000	530,000	500,000
Small Grants Scheme		0	0	0	50,791	0	0
Small Island States Fund		0	0	23,700	0	0	0
Other Funds		77,133	35,000	62,000	32,000	37,000	37,000
Donor Funds		2,934,243	4,889,142	5,438,975	8,704,776	7,457,355	7,204,745
Primary Function Subsidy		117,316	0	103,000	112,000	152,500	165,000
Total Income		3,836,028	5,456,142	6,153,675	9,399,567	8,176,855	7,906,745
Primary Function	2	689,698	664,928	702,480	627,820	561,750	564,270
Project Management	3	677,901	390,164	507,945	604,694	734,555	684,025
Project Implementation	7	2,468,429	4,401,050	4,943,250	8,167,053	6,880,550	6,658,450
Total Income		3,836,028	5,456,142	6,153,675	9,399,567	8,176,855	7,906,745
Expenditure							
Primary Function	2	570,124	662,720	691,432	726,018	838,861	887,746
Project Management	3	534,825	342,791	450,468	403,873	435,939	435,354
Project Implementation	7	2,486,193	4,401,050	4,943,250	8,167,053	6,880,550	6,658,450
Total Expenditure		3,591,142	5,406,561	6,085,150	9,296,944	8,155,350	7,981,550
Net Surplus	<i>(See below below)</i>	244,886	49,581	68,525	102,623	21,505	(74,805)

Note: The Net Surplus for 1992 of \$244,886 varies from the surplus of \$269,662 shown in the 1992 annual accounts by \$24,776. This amount represents the net value of fixed assets (after deducting depreciation) capitalised and included in the Balance Sheet as at 31 December 1992.

2. Primary Function Budget (U S Dollars)

		1992	1993	1993	1994	1995	1996
	<i>Table</i>	<i>Actual</i>	<i>Original</i>	<i>Revised</i>			
Balance Brought Forward		(74,776)		4,798	55,846	(42,352)	(319,463)
Income							
Member Contributions	6	457,336	500,000	500,000	500,000	500,000	500,000
Donor Funds		155,229	129,928	140,480	95,820	24,750	27,270
Interest		31,318	35,000	50,000	30,000	35,000	35,000
Rental Income		43,934	0	10,000	0	0	0
Miscellaneous		1,881	0	2,000	2,000	2,000	2,000
Total Income	1	689,698	664,928	702,480	627,820	561,750	564,270
Expenditure							
Capital Expenditure		29,825	40,000	42,000	36,000	66,000	69,000
Duty Travel		20,327	50,000	30,000	33,000	34,800	37,200
Operating Costs	4	77,493	81,500	129,000	135,600	134,100	142,500
Intergovernmental Meeting		65,753	50,000	70,000	70,000	75,000	75,000
Salaries	5	194,325	291,220	226,932	248,918	279,961	302,546
Project Implementation							
Costs not Funded		117,316	0	103,000	112,000	152,500	165,000
Language Services		37,481	150,000	90,000	90,000	96,000	96,000
SPC Transitional Fee		27,104	0	0	0	0	
Other Costs		500	0	500	500	500	500
Total Expenditure	1	570,124	662,720	691,432	726,018	838,861	887,746
Net Surplus/(Deficit) for the Current Year	1	119,574	2,208	11,048	(98,198)	(277,111)	(323,476)
Cumulative Balance		44,798	2,208	55,846	(42,352)	(319,463)	(642,939)

3. Project Management Budget (U S Dollars)

<i>Table</i>	1992 Actual	1993 Original	1993 Revised	1994	1995	1996
Balance Brought Forward	143,076	47,373	200,553	248,194		
Income						
Member Contributions	250,000	32,000	26,000	0	30,000	0
Small Grants Scheme	0	0	0	50,791	0	0
Small Island States Fund	0	0	23,700	0	0	0
Donor Funds	117,465	216,259	161,650	63,880	16,500	18,180
Project Administration Fees	310,436	141,905	296,595	490,023	688,055	665,845
Total Income	677,901	390,164	507,945	604,694	734,555	684,025
Expenditure						
Capital Expenditure	110,776	0	28,000	24,000	44,000	46,000
Relocation Costs	141,865	0	0	0	0	0
Consultants	9,778	0	0	0	0	0
Duty Travel	13,551	0	20,000	22,000	23,200	24,800
Operating Costs	4 52,359	81,500	86,000	90,400	89,400	95,000
Salaries	5 148,057	229,291	138,268	156,182	184,839	205,054
Language Services	24,987	0	60,000	60,000	64,000	64,000
Plenipotentiary Meeting	0	0	68,000	0	0	0
Small Island States (meetings)	0	0	23,700	0	0	0
Apia Convention	5,850	15,000	13,000	0	15,000	0
SPREP Convention	6,200	17,000	13,000	0	15,000	0
SPC Transitional Fee	18,069	0	0	0	0	0
Other Costs	333	0	500	500	500	500
Small Grants Scheme	0	0	0	50,791	0	0
Total Expenditure	1 534,825	342,791	450,468	403,873	435,939	435,354
Net Surplus/(Deficit) For The Current Year	143,076	47,373	57,477	200,821	298,616	248,671
Cumulative Balance	143,076	47,373	200,553	248,194	499,169	496,865

4. Project Implementation Budget (U S Dollars)

		1992	1998	1998	1994	1996	1996
	Table	Actual	Original	Revised			
Income							
Donor Funds		2,351,113	4,401,050	4,840,250	8,055,053	6,728,050	6,493,450
Primary Function Subsidy		117,316		103,000	112,000	152,500	165,000
Total Income	1	2,468,429	4,401,050	4,943,250	8,167,053	6,880,550	6,658,450
Secured Funding	7.1	2,468,429	4,401,050	4,739,750	3,718,803	2,734,900	2,829,500
Unsecured Funding	7.2			203,500	4,448,250	4,145,650	3,828,950
Total Income		2,468,429	4,401,050	4,943,250	8,167,053	6,880,550	6,658,450
Expenditure							
Conservation of Biological Diversity		207,760	2,085,818	1,662,000	2,366,740	2,596,400	2,696,500
Global Change		305,428	70,000	333,070	373,000	315,000	216,000
Environmental Mngt & Planning		1,005,139	1,351,401	1,166,260	2,657,100	1,247,700	1,208,300
Coastal Management & Planning		110,575	80,931	321,600	993,580	950,000	1,100,000
Prevention & Mngt of Pollution/ Plng & Response to Poll. Emgy		144,041	65,000	283,700	551,000	552,000	389,000
Environmental Education/ Environmental Information		116,166	28,000	433,260	444,158	476,700	259,400
Regional Environmental Concerns		294,863	719,900	580,130	636,650	590,250	624,250
Project Implementation Salaries not Funded		112,914		98,000	107,000	144,500	157,000
Project Implementation D/Travel not Funded		4,402		5,000	5,000	8,000	8,000
Miscellaneous Activities		184,905		60,230	32,825		
Total Expenditure		2,486,193	4,401,050	4,943,250	8,167,053	6,880,550	6,658,450
Secured Funding Expenditure	7.1	2,486,193	4,401,050	4,739,750	3,718,803	2,734,900	2,829,500
Unsecured Funding Expenditure	7.2			203,500	4,448,250	4,145,650	3,828,950
Total Expenditure		2,486,193	4,401,050	4,943,250	8,167,053	6,880,550	6,658,450
Net Deficit			(17,764)				

Note: The Budget as presented represents both Secured and Unsecured Income and Expenditure as set out in Table 7.1 and 7.2 respectively.

5. Project Implementation Budget (U S Dollars)

Projects Having Secured Funding

	1992	1993	1993	1994	1995	1996
<i>Table</i>	<i>Actual</i>	<i>Original</i>	<i>Revised</i>			
Income						
Donor Funds	2,351,113	4,401,050	4,636,750	3,606,803	2,582,400	2,664,500
Primary Function Subsidy	117,316	0	103,000	112,000	152,500	165,000
Total Income	2,468,429	4,401,050	4,739,750	3,718,803	2,734,900	2,829,500
Expenditure						
Conservation of Biological Diversity	207,760	2,085,818	1,639,400	2,339,740	2,567,400	2,664,500
Global Change	305,428	70,000	322,070	76,000		
Environmental Mngt & Planning	1,005,139	1,351,401	1,166,260	544,500		
Coastal Management & Planning	110,575	80,931	286,600	168,580		
Prevention & Mngt of Pollution/ Plng & Response to Poll. Emgy	144,041	65,000	236,400			
Environmental Education/ Environmental Information	116,166	28,000	374,760	190,358		
Regional Environmental Concerns	294,863	719,900	551,030	254,800	15,000	
Project Implementation Salaries not Funded	112,914	0	98,000	107,000	144,500	157,000
Project Implementation D/Travel not Funded	4,402	0	5,000	5,000	8,000	8,000
Miscellaneous Activities	184,905		60,230	32,825		
Total Expenditure	7 2,486,193	4,401,050	4,739,750	3,718,803	2,734,900	2,829,500
Net Deficit	(17,764)	0	0	0	0	0

Definition: *Secured Funds are funds which have been received by SPREP, or funds which the Donors have committed for projects but not yet received by SPREP.*

6. Project Implementation Budget (U S Dollars)

Projects with Unsecured Funding

	Table	1992 Actual	1993 Original	1993 Revised	1994	1995	1996
Income							
Donor Funds				203,500	4,448,250	4,145,650	3,638,950
Primary Function Subsidy							
Total Income	7	0	0	203,500	4,448,250	4,145,650	3,828,950
Expenditure							
Conservation of Biological Diversity				22,600	27,000	29,000	32,000
Global Change				11,000	297,000	315,000	216,000
Environmental Mngt & Planning					2,112,600	1,247,700	1,208,300
Coastal Management & Planning				35,000	825,000	950,000	1,100,000
Prevention & Mngt of Pollution/ Plng & Response to Poll. Emgy				47,300	551,000	552,000	389,000
Environmental Education/ Environmental Information				58,500	253,800	476,700	259,400
Regional Environmental Concerns				29,100	381,850	575,250	624,250
Project Implementation Salaries not Funded							
Project Implementation D/Travel not Funded							
Miscellaneous Activities		0					
Total Expenditure	7	0	0	203,500	4,448,250	4,145,650	3,828,950
Net Deficit		0	0	0	0	0	0

Unsecured Funds: Funds for which projects have been submitted to Donors but as yet no commitment has been made for funding, and also those projects which are still being developed by SPREP for submission to Donors. The latter are based on nominal and conservative estimates.

8. Salaries & Ancillary Costs (U S Dollars)

		1992	1993	1993	1994	1995	1996
	<i>Table</i>	<i>Actual</i>	<i>Original</i>	<i>Revised</i>			
Director		99,843	110,671	105,000	110,000	115,000	120,000
Deputy Director		81,431	79,460	80,000	88,000	92,000	96,000
Finance Manager		75,404	63,240	58,000	63,000	69,000	75,000
Computer Specialist		0	0	7,000	0	32,000	45,000
Finance Advisor		18,509	0	8,500	0	0	0
Project Officer/Biological Diversity							
Conservation		12,816	46,190	23,000	25,000	55,000	60,000
Environmental Education Officer		33,765	39,180	35,000	38,000	41,500	45,000
Information & Publication Officer		0	55,170	0	0	0	0
Coastal Management Officer		66,333	55,170	40,000	44,000	48,000	52,000
Accountant		0	0	8,500	16,500	18,000	20,000
Support Staff - Apia	5.1	47,699	71,430	98,200	127,600	138,800	151,600
Support Staff - Noumea		19,496	0	0	0	0	0
Total Salary Costs		455,296	520,511	463,200	512,100	609,300	664,600
Primary Function	2	194,325	291,220	226,932	248,918	279,961	302,546
Project Management	3	148,057	229,291	138,268	156,182	184,839	205,054
Project Implementation							
Salaries Not Funded		112,914	0	98,000	107,000	144,500	157,000
		455,296	520,511	463,200	512,100	609,300	664,600

9. Operating Costs (U S Dollars)

		1992	1993	1993	1994	1995	1996
	<i>Table</i>	<i>Actual</i>	<i>Original</i>	<i>Revised</i>			
Communication		32,574	15,000	50,000	53,000	56,000	60,000
Library		693	10,000	10,000	10,000	10,000	10,000
Entertainment		3,654	10,000	10,000	11,000	12,000	13,000
Vehicle Expenses		2,442	10,000	6,000	6,500	7,000	7,500
Mailing of Reports & Sundries		13,477	10,000	12,000	13,000	14,000	15,000
Printing of Reports		6,589	20,000	20,000	22,000	24,000	26,000
Operating Maintenance		4,818	5,000	5,000	5,000	5,500	6,000
Property Maintenance		422	9,000	9,000	9,000	9,000	10,000
Stationery & Misc. Supplies		36,426	30,000	30,000	31,500	33,000	35,000
Other Costs		13,385	0	14,000	14,000	0	0
Audit Fees		4,562	15,000	15,000	15,000	15,000	15,000
Bank Charges		479	2,000	2,000	2,000	2,000	2,000
Cleaning		46	2,000	2,000	2,000	2,000	2,000
Electricity and Water		3,901	10,000	10,000	11,000	12,000	13,000
Insurance		6,384	10,000	15,000	15,000	15,000	15,000
Relieving Staff		0	5,000	5,000	6,000	7,000	8,000
Total Operating Costs		129,852	163,000	215,000	226,000	223,500	237,500
Primary Function (60%)	2	77,493	81,500	129,000	135,600	134,100	142,500
Project Management (40%)	3	52,359	81,500	86,000	90,400	89,400	95,000
		129,852	163,000	215,000	226,000	223,500	237,500

10. Salaries and Ancillary Costs (in U S Dollars) for Support Staff - Apia

		1992	1993	1993	1994	1995	1996
	<i>Table</i>	Actual	Original	Revised			
Assistant Accountant		0	0	5,300	12,200	13,300	14,500
Senior Administrative Officer		5,613	9,040	9,500	10,900	11,900	13,000
Administrative Officer		0	0	3,300	3,800	4,100	4,500
Personal Assistant to Director		0	6,180	6,500	7,500	8,200	8,900
Personal Assist. to Deputy Director		0	6,400	6,500	7,500	8,200	8,900
Personal Assist. to Project Manager		0	0	4,200	4,800	5,200	5,700
Secretary		0	3,710	0	5,100	5,600	6,100
Senior Accounts Clerk		0	6,400	6,200	7,100	7,700	8,400
Accounts Clerk 1		0	6,400	3,300	3,800	4,100	4,500
Accounts Clerk 2		0	3,110	3,300	3,800	4,100	4,500
Office Assistant 1		0	3,710	4,400	5,100	5,600	6,100
Office Assistant 2		0	3,710	4,200	4,800	5,200	5,700
Office Assistant 3		0	3,710	2,100	2,400	2,600	2,800
Registry clerk		0	3,710	4,700	5,400	5,900	6,400
Assistant Registry Clerk		0	0	3,300	3,800	4,100	4,500
Receptionist		0	2,870	3,300	3,800	4,100	4,500
Driver/Messenger		0	2,860	3,300	3,800	4,100	4,500
Driver/Clerk		0	0	1,700	3,800	4,100	4,500
Tea Attendant/Clerk		0	2,380	2,700	3,100	3,400	3,700
Gardener		0	2,380	2,300	2,600	2,800	3,100
Night Watchman		0	4,860	5,100	5,900	6,400	7,000
Handyman		0	0	1,900	3,800	4,100	4,500
Cleaner		0	0	2,700	3,100	3,400	3,700
Overtime		0	0	8,400	9,700	10,600	11,600
Support Staff - Apia		42,086	0	0	0	0	0
Total Cost - Support Staff	5	47,699	71,430	98,200	127,600	138,800	151,600