



SPREP Circular

SPREP

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Circular No.: 10/104
File: AP 3/2/28/1
Date: 23 December 2010
To: Pacific Climate Action Network Members:
Tuvalu CAN, CAN Cook Islands, CAN FSM, CAN Kiribati, CAN Niue, WWF South Pacific, Greenpeace Pacific, Oxfam New Zealand, Pacific Conference of Churches
Subject: 2011 Pacific Climate Change Roundtable (PCCR)
14 – 18 March 2011, Niue

I am writing to you in regards to the Pacific Climate Change Roundtable, which will be convening from March 14th to 16th, 2011, in Niue, and will focusing on the theme of "Mobilizing climate change resources for the Pacific".

The meeting will focus on four major work areas, including:

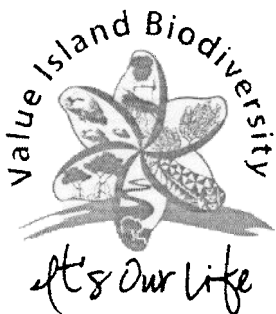
1. Climate change finance
2. Climate Change Policy
3. Knowledge Management
4. Climate Change negotiations

In preparation for this meeting, and to ensure that it responds to the needs of countries and partners in the region, SPREP will be forming an 11 member interim Steering Committee, and we would like to invite you to be represented on that Committee. We are proposing that the Committee be made up of the following representatives:

- 1 from Niue, as the host country (to Chair)
- 1 Secretariat of the Pacific Regional Environment Programme (SPREP)
- 3 Pacific Island Country Representatives (from each of the three sub-regions)
- 1 Developed country Member of SPREP
- 1 University of the South Pacific (USP)
- 1 Pacific Islands Forum Secretariat (PIFS)
- 1 Secretariat of the Pacific Community (SPC)
- 1 from the United Nations (UN) organisations
- 1 from the non-governmental organisations (NGO's)

The purpose of this Steering Committee will be to provide oversight and guidance to this meeting of the PCCR, and its mandate will then end at the conclusion of the PCCR, in March, 2011. It is expected that longer term arrangements for organizing the work of the PCCR, including administrative issues, will be discussed at the PCCR in Niue.

We would like to invite the Pacific Climate Action Network (Pacific CAN) to nominate one representative to represent Pacific NGO's working on climate change on this Steering Committee. Given that Tuvalu is the proposed host country for the soon to be formalised CAN Pacific regional node, we would like



to recommend that the final nomination for this NGO seat be sent to us through CAN Tuvalu, no later than January 10th, 2011.

Should you accept this invitation, we will be organising the first teleconference of the Steering Committee to be on Thursday, January 27th, 2011. Additional details including a terms of reference will be sent out prior to the call.

Please confirm your willingness and availability to nominate a member of your network to be a member of this steering group, by no later than January 10th, 2011.

Yours Sincerely



David Sheppard
Director

DS/ER/DM/jt