



SOPAC



SOPAC/GEF/IWRM/RTAG.2/4
Date: 8th October 2010
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Second Meeting of the Regional Technical Advisory Group
for the SOPAC/UNDP/UNEP/GEF Project:
*“Implementing Sustainable Water Resource and Wastewater
Management in Pacific Island Countries”*

Nadi, Fiji, 25th – 26th October 2010
Tanoa Hotel, Nadi

REGIONAL TECHNICAL ADVISORY GROUP (RTAG) 1ST MEETING MINUTES

1. Recommendations

The RTAG recommends that the Regional Steering Committee (RSC):

1. Expand the RTAG to include a member of the EU IWRM Planning Project
2. Task the technical members of RTAG with delivery of a Draft Project Monitoring and Evaluation Framework to the RSC for endorsement before 31st December 2010.
3. Agree to consider the Draft Project Monitoring and Evaluation Framework for endorsement out of session
4. Task the country representatives of the RTAG with coordinating with all country project management units to obtain necessary data to construct the Project Monitoring and Evaluation Framework

2. Introduction

The Regional Technical Advisory Group RTAG, convened in session RSC2.6, met on the evening of Thursday 22nd July 2010 to consider the items tasked to them. The following provides a brief summary of discussions and recommendations to the Regional Steering Committee.

3. RTAG Meeting Minutes

3.1 Attendees

RTAG Members

Marc Wilson (GEF IWRM Project Manager)

Keu Mataroa (RSC Chair)

Science and Technical Experts

David Duncan

Peter Sinclair

Bruce Missingham

Other Representatives

Leerenson Lee Ariens (public water utility representative)

Milika Sobe – NGO representative

Ulukalesi Tamata CROP Representative

Ampai Harakunarak (UNEP)

Jose Padilla (UNDP)

Marius-Adrian Oancea (EU)

Sopoaga Sam Semisi (Country representative)

Observers

Rhonda Robinson (EU IWRM Project Manager)

Ronald Charles (Forestry Division, Dominica)

James Dalton (IUCN Geneva)

Pisi Seleganiu (Tuvalu PM)

3.2 Election of Chair

Keu Mataroa elected as Chair. Nominated by Marc Wilson. Seconded by David Duncan. Elected unanimously.

3.3 Membership of RTAG

Membership of RTAG confirmed:

Marc Wilson (GEF IWRM Project Manager)

Keu Mataroa (RSC Chair)

Science and Technical Experts

David Duncan

Peter Sinclair

Bruce Missingham

Other Representatives

Leerenson Lee Ariens (public water utility representative)

Milika Sobe – NGO representative

Ulukalesi Tamata CROP Representative

Marius-Adrian Oancea (EU)

Sopoaga Sam Semisi (Country representative)

Additional membership for consideration by the RSC was a representative from the EU IWRM Planning Project.

3.4 Terms of Reference

Terms of Reference from RSC Item 2.6 adopted unchanged.

Moved Milika Sobey. Seconded Leerenson Lee Ariens. Accepted unanimously.

Development of science symposium prior to RSC proposed as an additional task of the RTAG, with the opportunity to invite scientists from around the world to present new technology and developments.

Action:

- Rhonda Robinson and Chris Paterson to draft a paper to the RSC outlining options to run a science symposium prior to the RSC meetings.

Marc Wilson highlighted that project funding was only available for the two RTAG meetings scoped in the Project Document. However, additional external funding was available for an additional RTAG meeting in September 2010 to finalise indicator frameworks.

3.5 Development of Project Monitoring and Evaluation Framework

David Duncan presented on the project monitoring and evaluation framework needs. It was identified that there was a need to revise the project monitoring and evaluation framework due to changes to national project logframes.

Jose Padilla highlighted that the project monitoring and evaluation framework could be revisited, albeit that it was already late in the project life to be doing this. He also highlighted the need to complete the GEF tracking tools as soon as possible.

Actions:

- **Sopoaga Sam Semisi and Leerenson Lee Ariens to lead coordinating information from countries for project indicators. Science and Technical experts to undertake technical review of the project monitoring and evaluation framework and liaise with Sam Semisi and Leerenson Lee Ariens. Deadlines for information request response – two weeks.**
- **Recommendation be put to RSC that the Draft Project Monitoring and Evaluation Framework be considered for endorsement out of session. Deadline for information requests passes to coordinators – 2 weeks.**
- **Draft Project Monitoring and Evaluation Framework to be presented at an RTAG meeting in September**

3.6 Development of a Regional Indicator Framework

David Duncan presented on the Regional Indicator Framework needs. It was identified that there was a need to revise the project monitoring and evaluation framework due to changes to national project logframes.

Actions:

- **The RTAG technical experts are to provide a Draft Regional Indicator Framework for RTAG and country consideration by February 2011.**

Open discussions were held on the timing of the mid-project review. It was agreed that the mid-term review would be held in September 2011.

Actions:

- **Ampai Harakunarak (UNEP) and Jose Padilla (UNDP) to arrange for project mid-term review in September 2011 with the view of completion of the review by the end of 2011**

4 UNEP Pacific Water Vulnerability Assessment

David Duncan presented the Pacific Water Vulnerability Assessment to the RTAG for review. Comments were invited on the method with the view of seeking endorsement from the RTAG.

Actions:

- **RTAG members to review Pacific Water Vulnerability Assessment and provide comments to David Duncan**
- **David Duncan to deliver Pacific Water Vulnerability Assessment for RTAG and PSC endorsement by September 2010**

5 Communication of recommendations and outcomes to RSC

Actions:

- **RTAG deliberations to completed by Peter Sinclair for tabling in RSC Friday 23rd July 2010**