



# Request for Tenders

**SPREP**

Secretariat of the  
Regional  
Environment Progi

**PROE**

Programme région  
océanien de  
l'environnement

File: AP 5/2/2/1

Date: February 28, 2011

To: Interested suppliers

Contact: Caroline Vieux, Coral Reef Management Officer, [carolinev@sprep.org](mailto:carolinev@sprep.org)

**Subject: Request for tenders: Developing an ICRI set on good coastal management practices for the Pacific.**

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## 1. Background

- 1.1. The Pacific Regional Environment Programme (SPREP) is an intergovernmental organisation charged with promoting cooperation among Pacific islands countries and territories to protect and improve their environment and ensure sustainable development. For more information, see: [www.sprep.org](http://www.sprep.org).
- 1.2. The International Coral Reef Initiative (ICRI) is a partnership among governments, international organizations, and non-government organizations. It strives to preserve coral reefs and related ecosystems by implementing Chapter 17 of Agenda 21, and other relevant international conventions and agreements. The current ICRI secretariat is co-hosted by France and Samoa and it hold its last general assembly in Apia in November 2010.
- 1.3. The development of a set on good coastal management practices in the Pacific was one of the recommendations of the last general meeting of ICRI and SPREP was tasked to coordinate this activity by the Secretariat.

## 2. Specifications: statement of requirement

- 2.1. SPREP would like to call for tenders from regional coastal management experts who can offer their services in developing a set on good coastal management practices in the region.
- 2.2. The final report will follow the format of a two-page per good practice including illustration. Additional contents will be added to introduce, conclude and analyze on those regional practices although it will have to be summarized.
- 2.3. The successful applicant will need to provide a list of the good practices among the Pacific to be highlighted in the report as well as a short description of the proposed additional contents.
- 2.4. The allocated budget for this project is USD 15, 231 and tenders above this amount will not be considered. The budget includes editing, designing, printing and shipping costs. 200 copies will be printed, 30 of which will be sent to the ICRI Secretariat in France and the rest to SPREP. A light PDF copy will also be provided to be posted on both SPREP and ICRI websites.
- 2.5. The project will have to be completed by June 30<sup>th</sup>, 2011.

### 3. Submission guidelines

- 3.1 Tender documentation should outline the interested supplier's complete proposal: document outline, personnel (and their skill sets / curricula vitae) and costs.

### 4. Evaluation criteria

- 4.1. SPREP will select a preferred supplier on the basis of SPREP's evaluation of the extent to which their tender documentation demonstrates that they offer the best value for money, and that they satisfy the following criteria.
- 4.2. Expertise in coastal management in the Pacific region.
- 4.3. Relevance of the case studies submitted and
- 4.4. Comprehensive understanding of what can be considered a best management practice in the regional context.

### 5. Deadline

- 5.1. The due date for submission of the tender is: March 14<sup>th</sup>, 2011.
- 5.2. Late submissions will be returned unopened to the sender.
- 5.3. Please send all tenders clearly marked 'TENDER: Developing an ICRI best coastal management practices guide for the Pacific.' to:

mail: SPREP

Attention: Caroline Vieux

PO Box 240

Apia, SAMOA

Email: [carolinev@sprep.org](mailto:carolinev@sprep.org)

Fax: 685 20231

Person: Submit by hand in the tenders box at SPREP reception, Vailima, Samoa.

